

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 25 October 2016 in the Conference Room.

PRESENT

Mr Ken Alexander
Mrs Anne Fraser
Ms Janice Oliver
Mr Kenny MacRae
Dr Helen Kelly
Mrs Morag Munro
Mr Alister Cameron

APOLOGIES

Ms Fiona Wishlade
Mr Graham Short
Professor Naveed Sattar
Professor Kevin O'Dell

ATTENDING

Miss Wendy Grant
Mrs Christine Robertson
Dr Paul Thomson

1/16/2017 APOLOGIES

Apologies from Mr Richard Buchan, Mr Graham Short, Professor Naveed Sattar, Professor Kevin O'Dell and Ms Fiona Wishlade

Pending the appointment of the convenor, Dr Thomson took the chair.

2/16/2017 ELECTION OF CONVENOR

Nominated by Mrs Fraser and seconded by Ms Oliver, Mr Alexander was appointed as the new convenor effective with immediate effect and took the chair.

3/16/2017 WELCOME TO NEW MEMBERS

Mr Alexander welcomed Dr Kelly, Mr Cameron and Professor O'Dell (absent) as new Board members.

4/16/2017 APPOINTMENT OF OFFICE BEARERS

Nominated by Mr MacRae and seconded by Mrs Fraser, Ms Oliver was appointed as vice-convenor. Nominated by Ms Oliver and seconded by Mrs Fraser, Ms Wishlade (absent) was appointed as treasurer.

5/16/2017 PREVIOUS MEETINGS

The minutes of 30 August were approved. Discussion ensued around the Secondary Parents Survey and the Rector agreed he would identify whether there were comments suitable for extraction to further share with the Board at a later date.

Feedback was offered to Board members on highlights of the National Qualifications Post Review Service and statistics on changes made to exam results that followed. The SQA do not offer any feedback on submissions made so the School is unable to advise candidates of any reasoning behind changes.

The Duke of Edinburgh scheme was discussed and colleagues advised that the scheme is being offered to S3 in the first instance in order to maximise opportunities to complete the expedition phase of each award. Staff departures had interrupted the service last session. DoE

is also offered by other organisations in the community. It was agreed to publicise such opportunities for pupils who are unable to access the school scheme.

The action grid and work plans were reviewed and future actions agreed and noted.

6/16/2017 MATTERS ARISING

Admissions Policy (88/15/2016)

The Board discussed a revision to the policy to further clarify the definition of a 'qualifying sibling'.

The existing policy wording stipulates:

'A qualifying sibling is a pupil who has been enrolled in the School no later than the end of his/her First Year in Secondary and will still be a pupil of the School at the date when the sibling is enrolled. So, a pupil in S6 is not a qualifying sibling for a child seeking a place in P1.'

The Board agreed to add the following paragraph

'A sibling relationship is established by the genetic sharing of one or both legally established parents or where that legal relationship has been established through some other mechanism such as adoption. A sibling relationship may not exist if the shared genetic parent has no legal status or such status has been circumscribed by the Courts.'

7/16/2017 RECTOR AND CONVENOR: ORAL UPDATE

Staffing Update

Mrs Sterkenberg, Principal Teacher of Computing and Business leaves the School in the New Year to take up a post at the High School of Glasgow. The vacancy has already been advertised, but it was noted that it would be challenging to have someone in post for 4 January 2017 and that there is limited or no availability of cover teachers in Computing.

National Qualifications

The Rector gave an informative presentation on the changes to National Qualifications regime and pathways. From 2017-18 the requirement to complete National 5 Units to achieve the course award will be removed. As a consequence each examination is likely to be longer and adjustments may be required to some course assignments. N5 will be graded A-E. As candidates will not normally have completed N5 Units there can be no recognition of prior achievement and 'fallback' to National 4.

The same changes will apply for Higher from 2018-19 and Advanced Higher from 2019-20. The current S4 is an unchanged regime. Pathways for pupils in S4 and S5 will include

S4 Pathways

- National 3
- National 4
- N5 Units
- N5 course

S5 Pathways

- National 5
- Higher Units
- Higher course

Parents of the current S4 will receive information advising them that these changes will not generally apply unless a pupil is doing N5 in S5 or Higher in S6. The annual seminar for parents at the start of S4 will be used to provide a detailed briefing for future cohorts.

8/16/2017 FEEDBACK FROM JORDANHILL CONFERENCE AND AGM

The Board reviewed the feedback from the conference and AGM and concluded it was a very positive experience and proved a success. A thank you to all staff involved was offered from the Board members. Feedback will be offered to parents shortly. Summary statistics are as follows:

- Registered in advance 240
- Attended conference on night circa 200
- Attended AGM circa 140
- Attended social event circa 60 + Board members
- Total number of responses to survey 96

77% of parents strongly agreed that the theme they had attended was engaging and worthwhile. Only 1 respondent disagreed. There was interest in repeating all of the themes. No other topics emerged of particular interest to parents.

9/16/2017 FINANCIAL UPDATE

The Bursar presented summary finances to 30 September 2016. She reported on income and expenditure streams and offered insight into some of the detail behind them.

10/16/2017 RISK REGISTER

The Board reviewed the content and detail on the Risk Register. No changes were proposed. The Rector highlighted a recent independent exercise to evaluate ICT in school and advised that the Board would receive a briefing on key messages and actions in due course.

11/16/2017 DATE OF NEXT MEETING: TUESDAY 29 NOVEMBER

Convenor _____

Date _____