

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 20 January 2015 in the Conference Room.

PRESENT

Mrs Anne Gillespie
Mrs Sheila Jackson
Mrs Joan McFadden
Mr Robert Mellish
Ms Janice Oliver
Miss Marian Quinn
Professor Naveed Sattar

ATTENDING

Mr Richard Buchan
Miss Wendy Grant
Mrs Christine Robertson
Dr Paul Thomson

APOLOGIES

Mrs Linda Ellison
Mrs Anne Fraser
Mrs Morag Munro
Ms Fiona Wishlade

DID NOT ATTEND

Councillor Aileen Colleran

30/14/2015 APOLOGIES

Apologies were offered by Mrs Linda Ellison, Mrs Anne Fraser, Mrs Morag Munro and Mrs Fiona Wishlade.

31/14/2015 PREVIOUS MEETING, ACTION GRID AND WORK PLAN

The minutes and confidential minutes of the meeting held on 25 November 2014 were approved. The action grid was agreed as accurate. It was noted that the Rector's presentation on China was not on the agenda due to weight of business. It was noted that an article would appear in the forthcoming Journal. Development opportunities arising would be discussed at future meetings of the Board.

In relation to the Accessibility Strategy it was noted that the Scottish Government guidance had been published in December 2014 and that the draft strategy was now complete. The Depute Rector provided an update on this and sought the support of Board members in joining the Planning Group which would oversee development of the final draft and consultation with the wider school community. Mrs Gillespie and Professor Sattar volunteered to offer support.

32/14/2015 MATTERS ARISING

Term Dates 2015-16

The Rector advised that Glasgow City Council had set its term dates for 2015-2016. These were markedly different from those originally consulted upon and in essence identical to the preferred model approved by the Board in November. A revised set of dates had been issued in advance and these were approved by the Board for publication.

33/14/2015 RECTOR AND CONVENOR: ORAL UPDATE

Free School Meals

The Rector and Bursar reported a positive and smooth launch to the Free School Meals initiative in January. Uptake in January was circa 85% of P1-P3 children compared to around 55% in November/December when families were paying. Evaluations are ongoing and the Board will be provided with an update at financial year end.

Budget 2015-16

Dr Thomson advised Board members that he has not yet received a response from the Scottish Government regarding our recurrent and capital grants for 2015-16; it was not clear when an initial proposal might emerge. The criteria set by the Cabinet Secretary for local authorities may influence any offer.

Food in Focus

The Rector highlighted a new leaflet called Food in Focus which was distributed to all parents in January via the e-bulletin. The leaflet offers specific information on Allergens and clarifies the duties on the School and parents.

Other Business

The Rector offered the most recent update on the David Stow Building and associated grounds; the site is to be marketed in Spring 2015. There is as yet no Sports Pitch Management Plan forthcoming.

34/14/2015 FINANCIAL UPDATE

The Bursar reported on the financial position of the school to the end of December 2014. Miss Grant also advised the Board members that she would be distributing a Related Party Declaration to everyone for completion prior to the next Board meeting.

35/14/2015 SCHOOL IMPROVEMENT PLAN

The Board reviewed 'Delivering for You' 2014 the evaluation of the 2014 School Improvement Plan. The range and volume of successful outcomes delivered during the last year was commended. Positive feedback was offered on the style of document and ease of read for the Board members. The intention is to publish these highlights to parents shortly perhaps in a leaflet version.

Attention moved onto the Outline School Improvement Plan for 2015 and some key highlights were discussed. The 3 remaining subjects will transition to the new Highers while new courses are being offered in Photography Higher, Statistics Higher Unit and Financial Management in S4. All subjects move to the new Advanced Highers next session.

Other items highlighted included Partnership Working, Rights Respecting Schools audit and application, IT Development (including that of a Virtual Learning Environment), the Accessibility Strategy and the roll out of Professional Update.

36/14/2015 HEALTH AND SAFETY

A summary presentation was delivered by the Bursar on the new Health and Safety Management Policy and Practice Manual which is essentially the School's reference to all operational matters regarding health and safety. The School has invested some time in engaging staff and developing practice across the estate.

Full copies of the manual are available on request from the Bursar should any member of the Board wish a copy.

37/14/2015 POLICY UPDATE

The Rector shared a summary policy overview, highlighting the range of School policies and information leaflets. This highlighted the policies and documents which would come before the Board for review during 2015 and which would therefore appear in future work plans. The Board noted this.

38/14/2015 EXAMINATION STATISTICS

Insight Presentation

The Rector shared with the Board a wide range of charts and information drawn from the new national toolkit 'Insight'. This confirmed the very positive position of Jordanhill School relative to both the National and Virtual School comparators. It was noted that this positive picture applied to all parts of the pupil population – by gender, ethnic by background, by deprivation index and across the ability spectrum.

In discussion staff shared with the Board a picture of the wider processes of tracking, monitoring and intervention which sustain these outcomes. The Board offered very positive feedback on the information provided.

39/14/2015 DATE OF NEXT MEETING

The next meeting will take place on Tuesday 24 March 2015.

Convenor _____

Date _____