

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 21 March 2017 in the Conference Room.

PRESENT

Mr Ken Alexander
Mr Alister Cameron
Mr Anthony Daye
Dr Helen Kelly
Mr Kenny MacRae
Mrs Morag Munro
Professor Kevin O'Dell
Ms Janice Oliver
Mr Graham Short
Ms Fiona Wishlade

APOLOGIES

Mrs Anne Fraser
Professor Naveed Sattar

ATTENDING

Mr Richard Buchan
Miss Wendy Grant
Mrs Christine Robertson
Dr Paul Thomson

37/16/2017 APOLOGIES

Mrs Anne Fraser and Professor Naveed Sattar.

38/16/2017 PREVIOUS MEETINGS

The minutes and confidential minutes of 17 January were approved. The action plan was reviewed and the work plan discussed with future themes and dates noted. Following a staff workshop on the February in-service day, and item on 'School Aims and Values' has been included in the June agenda.

39/16/2017 MATTERS ARISING

There were no matters arising not already on the agenda.

40/16/2017 RECTOR AND CONVENOR: ORAL UPDATE

Staffing Update

The Board was advised that 3 vacancies were currently advertised for Director of Fundraising, Principal Teacher Support for Learning and Teacher of Primary with advert closing dates of 22 March (Director of Development and PT Support for Learning) or 24 March (Teacher of Primary).

41/16/2017 FINANCIAL UPDATE

The Bursar reported on the financial position of the school to the end of February 2017 and presented a summary update on the approach of financial year end, advising that the School would hope to report a break-even position of income over expenditure for the year 2016/17 in

unrestricted funds with a modest carry forward of around £50k in the restricted funds due to the capitalisation of IT purchases funded by the capital grant over a 3 year period.

Miss Grant presented information on the 2017-18 financial year regarding the Living Wage, the Apprenticeship Levy, Rates Revaluation, increases in food costs and the proposed approach to School insurance for 2017/18. She presented proposals affecting Sports fees, Music fees and charges to meal prices in the School refectory; all three areas being subject to review and proposed increases in charges in the new financial year or school session 2017/18.

The Board endorsed the proposals and agreed the changes to refectory meal prices to take effect following the Spring break, those being a 10p increase to the primary and secondary set meal price and other marginal increases as necessary to individual items.

Sports and Music fees will be further discussed at the next Board meeting in May.

42/16/2017 EQUALITIES

The Rector presented a draft of the Mainstreaming Report for 2017. The specific responsibilities of the Board were reviewed. Progress on delivering the 4 Equality Outcomes was discussed along with workforce data.

All sections are completed except that on Equal Pay which will be finalised on receipt of the relevant data.

It was agreed to establish a short-life working group which will be empowered to approve the final Mainstreaming Report prior to its publication on the 30th April and Mrs Robertson, Dr Kelly and Professor O'Dell were appointed.

43/16/2017 DATE OF NEXT MEETING: TUESDAY 9 MAY 2017

Convenor _____

Date _____