

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 15 May 2018 in the conference room.

PRESENT

Mr Ken Alexander
Mr Alister Cameron
Mrs Julie Carrie
Mr Anthony Daye
Mr Neil Francis
Ms Susan Jeffrey
Mr Kenny MacRae
Mr Joseph McKenna
Mrs Morag Munro

ATTENDING

Mr Richard Buchan
Miss Wendy Grant
Mrs Christine Robertson
Dr Paul Thomson

VISITING

Mrs Shona Sinclair (Primary Teacher)
Rights Respecting Schools Pupil Committee

APOLOGIES

Mr Graham Short
Dr Helen Kelly
Professor Kevin O'Dell

55/17/2018 APOLOGIES

Mr Short, Dr Kelly and Professor O'Dell.

56/17/2018 RIGHTS RESPECTING SCHOOLS COMMITTEE (RRSC)

Jordanhill School achieved the Rights Respecting School Silver Award in June 2016. Our School Charter, created by the whole school community, defines a set of values which are actively upheld by all. The school will be seeking the Gold Award in June 2018 which is granted by UNICEF UK to schools that have fully embedded children's rights throughout the school in its policies, practice and ethos.

Four pupils from the RRSC committee accompanied by Mrs Sinclair presented what has been happening throughout the school as young people have been learning about, through and for rights. A video showcased individual, class, year and whole school experiences which exemplified these many strands of learning..

Board members were very impressed by this work and congratulated all those involved and endorsed the excellent practice and learning associated with the Rights Respecting Schools Award. Best wishes were extended for the assessment on 13th June.

57/17/2018 PREVIOUS MEETING

The minutes of 20 March were approved. The work plan was reviewed, noting an update to the Digital Strategy and 15-24 Strategy timelines.

58/17/2018 MATTERS ARISING

The Digital Strategy Phase 2 is an addition to the agenda and will be discussed under confidential items. There were no further items arising.

59/17/2018 RECTOR AND CONVENOR ORAL UPDATE

Board Election

The Bursar confirmed that Mr MacRae and Mr Alexander had been re-elected to their roles as Board members and would continue for a further 3 years in office, following the recent election. Both were congratulated by colleagues.

School Centenary 2020

A range of interesting themes, events and ideas are already being progressed by the Centenary Committee. Board members were issued with a draft set of dates and events and asked to share any ideas they may have to celebrate the centenary. A consultation exercise with pupils is pending. This will provide them with an opportunity to offer their views as to how best to celebrate and mark the occasion.

The Board shared the enthusiasm of the Rector regarding the centenary and considered there was merit in a media event such as The Antiques Roadshow, Mastermind or Question Time.

Further updates on the centenary would be forthcoming at future meetings.

Staffing Update

The Rector provided an update

- Principal Teacher Pastoral Care (1.0fte) is being interviewed on 30 May
- Support for Learning Teacher (0.6fte) is being interviewed on 23 May
- The vacant 0.2fte in Educational Psychologist is being interviewed on 23 May
- Two further adverts will be forthcoming for Teacher of Computing (1.0fte) following a pending retiral in September and 0.6fte temporary in English from August.

60/17/2018 ACCESSIBILITY STRATEGY AND ASSESSING CHILDREN'S EDUCATIONAL NEEDS

The Depute Rector outlined recent engagement exercises with parents, pupils and staff on both policy documents. She shared the key points from the documents and offered insight into feedback received which has been extremely positive. These policies were approved by the Board and will be made available to all parents via the School website.

The Board engaged in further dialogue around some of the challenges in the legislation that are specific to Jordanhill School.

61/17/2018 RISK REGISTER

A new risk on Pension Costs has been added. The Rector and Bursar outlined the detail for Board members and dialogue to date with Scottish Government. A meeting had taken place with SPF on 3 May and the school awaited clarification on a number of points which would then be progressed with Scottish Government.

Further updates on the Risk Register would be shared per the work plan.

62/17/2018 DATES FOR MEETINGS 2019 - 2020

This item was carried forward to the June Board meeting.

63/17/2018 BUDGET UPDATE AND FINANCIAL STATEMENT

The Bursar shared a brief update to financial year end with closing balances as previously estimated in March. She highlighted income streams in the refectory and school letting in 2017-18 and discussed fee structures for 2018-19 and commented on the increase to Living Wage which was adopted in April 2018.

The auditors have not yet confirmed clearance on the statements so figures remain draft until the June Board meeting. The Rector and Bursar meet PwC for Clearance Meeting on 22 May.

64/17/2018 CONFIDENTIAL ITEMS

- Digital Strategy Phase 2
- Admissions (3 separate matters)
- Pupil Behaviour

65/17/2018 DATE OF NEXT MEETING - TUESDAY 5 JUNE 2018

66/17/2018 OTHER BUSINESS

Members are asked to advise the Rector or Convenor of any additional business in advance of the meeting.

Convenor _____

Date _____