

# JORDANHILL SCHOOL

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**MINUTES OF THE BOARD OF MANAGERS MEETING** held on Tuesday 27 November 2018 in the Conference Room.

**PRESENT**

Mr Ken Alexander  
Mr Alister Cameron  
Mrs Julie Carrie  
Mr Anthony Daye  
Mr Neil Francis  
Ms Susan Jeffrey  
Dr Helen Kelly  
Mr Kenny MacRae  
Mr Joseph McKenna  
Professor Kevin O'Dell  
Mr Gerry Sludden  
Mr Graham Short

**ATTENDING**

Mr Richard Buchan  
Miss Wendy Grant  
Mrs Christine Robertson  
Dr Paul Thomson

**VISITING**

Ms Susan McDade

**15/18/2019 APOLOGIES**

No apologies.

**16/18/2019 PREVIOUS MEETING**

The minutes of 23 October were approved. The action grid was reviewed, and work plan discussed. It was noted that pupils and staff from the Anti-bullying group would present their work at the January 2019 meeting. The Bursar confirmed that Ms Clare Morley from the Scottish Government would also attend this meeting.

**17/18/2019 MATTERS ARISING**

There were no matters arising not already accounted for in the agenda.

**18/18/2019 RECTOR AND CONVENOR ORAL UPDATE**

The Rector noted that The Sunday Times Parent Power listing had again listed Jordanhill School as no.1 in their overall rankings of Scottish state schools.

CALA Homes continues to engage with the School via the Bursar and regular communications are being shared when the need arises. So far there has been little impact of the construction work on the School, except for noise associated with piling, which is short term. Vehicle restriction times are in place around school admission and dismissal times.

The Rector offered an update on the Striving Higher meetings that have already taken place, with one outstanding to be held on 6 December. These meetings had been received positively on the respective nights. A survey will be issued to all parents in January on next steps. The

survey had been drafted and would be circulated to the Board later this week by the Bursar for feedback.

Discussion ensued around the importance of constructive messages in the survey, clarifying the choices for parents and how this will also be an opportunity to share the positive response to date. It was felt that more parents would be prepared to give if they thought that several others had already signed up.

Mention was made of one-off donations as perhaps preferable for S4-S6 parents due to the stage of schooling their children had reached.

**19/18/2019 15-24 LEARNER JOURNEY**

An informative presentation was led by Secondary Depute Headteacher, Ms Susan McDade. Topics covered included:

- Journey to 15: careers education in S1-S3 and options in S2
- S4: including mock interviews, pathways, work experience and course choice
- S4-S5: course choice in School
- S4-S6 Partnerships: senior phase, foundation apprenticeships, Glasgow Clyde College Open Doors, work experience placements, Local Partner Schools and Glasgow Caledonian Advanced Higher Hub
- Leaver Destinations: college/university/job applications, regular Skills Development Scotland input and insets in the Personal Social Health Education classes on gap years and financial planning.

The Board engaged in questions and discussion throughout and were very complementary of the expanse of career support offered to all pupils in Jordanhill School.

**20/18/2019 SCHOOL IMPROVEMENT PLAN (SIP) 2018**

The Board took time to reflect on the evaluation of the final SIP for 2018. They also reviewed the summary provided by the draft 'Delivering for You 2018' document. The consensus was that the approach to SIP was robust and informative and both documents were approved. It was agreed to publish Delivering for You in January 2019.

**21/18/2019 RISK REGISTER**

After reviewing the risk register it was agreed to raise the IT risk to medium.

**22/18/2019 CONFIDENTIAL ITEM**

**23/18/2019 BUDGET UPDATE 2018-19**

The Bursar presented summary finances to end of October 2018. She reported on income and expenditure streams and offered insight into some of the detail behind them.

**24/18/2019 SCOTTISH GOVERNMENT**

The Rector and Bursar offered an oral update on recent communications with the Scottish Government on budgets. A meeting is planned for 11 December in Edinburgh. Key discussion will revolve around increases in employer superannuation payments expected April 2019 and the unresolved pay settlement for 2018-19 and 2019-20. Further discussion is also expected on budgets for long-term absence and maternity cover which continues to challenge staffing budgets.

**25/18/2019 DATE OF NEXT MEETING: TUESDAY 22 JANUARY 2019**

**26/18/2019 OTHER BUSINESS**

Members are asked to advise the Rector or Convenor of any additional business in advance of the meeting.

Convenor \_\_\_\_\_

Date \_\_\_\_\_