

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 20 April 2019 in the Conference Room.

PRESENT

Mr Ken Alexander
Mr Alister Cameron
Mrs Julie Carrie
Mr Neil Francis
Ms Susan Jeffrey
Mr Kenny MacRae
Mr Gerry Sludden
Mr Anthony Daye
Mr Joseph McKenna
Mr Graham Short

ATTENDING

Mr Richard Buchan
Miss Wendy Grant
Mrs Christine Robertson
Dr Paul Thomson

59/18/2019 APOLOGIES

Dr Helen Kelly and Professor Kevin O'Dell offered their apologies.

60/18/2019 PREVIOUS MEETING

The minutes of 19 March 2019 were approved. The action grid was reviewed and work plan discussed.

61/18/2019 MATTERS ARISING

There were no matters arising not already accounted for in the agenda.

62/18/2019 RECTOR AND CONVENOR ORAL UPDATE

The Bursar updated Board members on vacancies that would arise in 2019 for one parent and two staff Board members. All three members intimated their intention to stand for re-election for a further 3 years. A communication will be issued shortly to parents and staff inviting any further nominations.

The Rector confirmed that two additional Inservice Days for 2019/20 have been agreed as part of the recent teacher pay settlement. The Board agreed that the Rector should write to the Scottish Government to seek appropriate permission for the additional days. Dates have not yet been set for these two days.

The Rector shared highlights from his meeting with local councillors on Thursday 21 March which covered a range of topics of mutual interest. One of the councillors (with the agreement of the others) had expressed an interest in co-option to the Board of Mangers as an ex-officio member and will submit a CV and short covering letter to the Board for consideration.

Dr Thomson apologised for some interruption to the School's email service and offered reassurance that the IT Manager was working with Fortinet to address the 'blacklisting' issue that has been recurring.

63/18/2019 LITERACY AND NUMERACY IN THE BROAD GENERAL EDUCATION (BGE) PHASE

The Rector delivered a presentation on the latest statistical data and information available in the BGE Toolkit. It was noted that this data is subject to national protocols and cannot be published.

He highlighted a level of subjectivity in the comparative data with each teacher applying his/her own judgement to each pupil and level. The Scottish Government describes the data as experimental at present.

The Board engaged in discussion on Curriculum for Excellence approaches to the curriculum and models of learning and expressed the view that there was need for more robust measures and systems.

As yet, there is no clear correlation between the outcomes of SNSA testing and Literacy and Numeracy levels. SNSA tests are just one element upon which a teacher might base judgement.

64/18/2019 RISK PLAN

The Board reviewed, as it does bi-annually, the risk plan and commented on changes to some risk factors and explored the reasons attached to these. No immediate concerns were raised.

65/18/2019 GENERAL DATA PROTECTION REGULATION (GDPR) UPDATE

The Bursar delivered an update on the GDPR, reviewing steps to launch in May 2018 and the practice in School since. She signposted policies on the website and details of those responsible for data protection in school. Data sharing agreements are in place with several partner organisations. There have been no reportable breaches in data protection and the new regulations continue to be bed into new communications/forms that flow from the School.

66/18/2019 AUDIT 2018-19

The Bursar shared draft highlights on the financial statements at year end. The financial year end figures have not yet been fully ratified by the auditors. She offered an indication that a modest surplus had been delivered in net movement of unrestricted funds due to savings made throughout the year on staffing.

Miss Grant confirmed that PwC's Lindsey Paterson would attend the June Board meeting to deliver their audit report and a more thorough discussion and presentation would take place at this time.

Miss Grant shared highlights of changes to pay, employer's superannuation and living wage costs effective from the new financial year in 1 April 2019.

67/18/2019 BUDGET 2019-20

The Rector shared an update on annualised giving through the Striving Higher campaign now at circa £42k. He shared draft communications and timelines associated with the release of some letters from the Convenor, Development Director and Rector associated with increased charges for extracurricular activity and plans for trips in 2020.

The Board agreed an increase to music fees from £330 to £365 per annum and an additional £10 onto all sports fees effective 2019/20. These fee increases have been moderated by donations already received through regular giving on the Striving Higher campaign.

68/18/2019 DATE OF NEXT MEETING: TUESDAY 11 JUNE 2019

69/18/2019 OTHER BUSINESS

Members are asked to advise the Rector or Convenor of any additional business in advance of the meeting.

70/18/19 CONFIDENTIAL ITEMS

The Board further discussed several confidential matters.

Convenor _____

Date _____