

# JORDANHILL SCHOOL

Company Limited by Guarantee in Scotland – Registered No. 108265  
Chamberlain Road, Jordanhill, Glasgow, G13 1SP  
[www.jordanhill.glasgow.sch.uk](http://www.jordanhill.glasgow.sch.uk)



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## Jordanhill Exam timetable Monday 27<sup>th</sup> January 2020 – Thursday 6<sup>th</sup> February 2020

### Please note the following points:

1. Exams will be held in the Assembly Hall unless indicated otherwise on the timetable.
2. During this period, pupils will be credited with full attendance unless they are unable to attend a scheduled examination (see below). Pupils are required to attend school only for any exams they are sitting.
3. **If you are unwell on the day of an exam you parent / carer must contact the school by 8.45 am and leave a message for Ms McDade. As with the SQA exams, absence from an exam must be supported with a doctor's certificate. The certificate must be handed in to Ms McDade as soon as possible to allow for an alternative exam time to be arranged for you. Without this information there will not be another opportunity for you to sit the exam missed.**
4. Pupils should report to school at least 10 minutes before the start of their first exam each day and should go to their allocated seat when instructed by the invigilators. Seat allocations will be on the noticeboard outside the Assembly Hall. When waiting to enter the Assembly Hall, pupils should not congregate around the Hall when an examination is taking place there.
5. During the examination diet pupils must wear school uniform at all times when on the school campus. This includes times when pupils have arranged to meet with a member of staff, if they have a music lesson or any other reason for being in school.
6. Pupils will not be allowed to enter the Refectory early. Primary pupils use the Refectory from 12.05 - 12.40 and Secondary pupils must not enter the Refectory during these times.
7. Pupils who receive additional exam arrangements during the examination diet will be given details of these by the Support for Learning department. All queries regarding such arrangements should be addressed to Mrs Atkinson.
8. The exam diet will run for 9 days. If any pupil misses an exam due to illness then this will be rescheduled for **Friday 7<sup>th</sup> February**.

**If you have any questions about the prelim timetable then please contact Ms McDade as soon as possible.**