

# JORDANHILL SCHOOL

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**MINUTES OF THE BOARD OF MANAGERS MEETING** held on Tuesday 20 October 2015 in the Conference Room.

## **PRESENT**

Mrs Anne Fraser  
Mr Ken Alexander  
Mr Kenny MacRae  
Mrs Morag Munro  
Ms Janice Oliver  
Miss Marian Quinn  
Ms Fiona Wishlade

## **ATTENDING**

Mr Richard Buchan  
Miss Wendy Grant  
Mrs Christine Robertson  
Dr Paul Thomson

## **APOLOGIES**

Mrs Joan McFadden  
Mrs Sheila Jackson  
Professor Naveed Sattar

## **6/15/2016 APOLOGIES**

Apologies were noted from Mrs McFadden, Mrs Jackson and Professor Sattar.

## **7/15/2016 PREVIOUS MEETINGS**

The minutes and confidential minutes of 25 August and 22 September were approved. The action grid was amended to reflect a typographical and date error.

The work plan was amended to incorporate review of the Equalities Impact Assessment in November 2015. This item had been deferred as the school was awaiting guidance on Data Protection relating to the inclusion of statistical measures from Insight.

## **8/15/2016 MATTERS ARISING**

### **Workforce Monitoring Report**

This report shows various statistics, facts and other information that relate to the workforce at Jordanhill School. The Board discussed and reviewed its content. The Rector explained the reasoning behind its production and the need to demonstrate that Jordanhill School is complying with its equalities duties. The report will be re-produced every 2-3 years.

## **9/15/2016 ORAL UPDATE**

### **S1 Parents' Coffee Morning**

The School team and parent attendees on the Board shared very positive feedback from this recent event hosted by Mr Anderson, Depute Headteacher.

### **Other School Engagement Events**

The Rector commented on the S4 Interim Parents New Qualifications Meeting which was also very well received and provides parents with insight into the qualification system and how they can support their children.

Mr Buchan shared the success of the Primary Showcase events which commenced last session and continued this year where each primary stage delivered a public event to showcase their knowledge, learning and talents; this feedback reflects the positive comments made in the recent Primary Parents' Survey.

### **Rights Respecting Schools**

Mrs Robertson informed the Board of the work underway to achieve Rights Respecting Schools status. Jordanhill School started on this journey in May 2015 and has been engaging pupils and staff in the rights of young people through assemblies, presentations and meetings. Pupils are encouraged to think about their rights and associated responsibilities whilst the messages and learning have also been feeding through the primary and secondary curriculum. The School is hoping to apply for level 1 certification in Rights Respecting Schools by January 2016.

#### **Dyslexia Awareness Evening**

This event is on 4 November and is anticipated to be popular amongst all interested parents.

#### **10/15/2016 FINANCIAL UPDATE**

The Bursar reported on the financial position of the school to the end of September 2015. Miss Grant updated the Board on some new contracts entered into which will allow the School to make future savings on costs. She also informed the Board on the pay award associated with the living wage.

#### **11/15/2016 TERM DATES**

Glasgow City Council's term dates still remain in draft for 2016-17. The Rector presented options for consideration. The Board decided unanimously that it would not wish to emulate the October in-service day or the Friday holiday prior to the February weekend as shown in the current GCC draft. A draft holiday pattern for 2016-17 was agreed and powers delegated to the Rector to publish this at the appropriate time. The Board would consider the matter further only if some significant change was deemed necessary.

#### **12/15/2016 CENTRE OF EXCELLENCE IN CHINESE LANGUAGE**

A major UK charitable trust is seeking to establish some centres of excellence in Chinese language in schools across the UK and has asked Jordanhill School to submit a proposal. The centre of excellence if approved will offer synergies with the recently awarded Confucius Hub. This centre would afford Jordanhill School the opportunity to accelerate its plans to offer National Qualifications in Mandarin. If successful the School would look to recruit a suitable principal teacher to run the centre, develop the curriculum and grow the centre. This is an exciting opportunity.

The Board offered unanimous approval to this proposal.

#### **13/15/2016 RECURRENT GRANT – CONFIDENTIAL ITEM**

The Rector and Convenor provided an update on the ongoing dialogue with the Scottish Government and future strategy.

**14/15/2016 FUTURE PARENT FORUM**

The Board shared its desire to continue to engage with parent body and encourage dialogue and learning. It was agreed that the Bursar would circulate dates to the parent Board members to check availability in February 2016. Further discussions to be entered into in due course.

**15/15/2016 RISK REGISTER**

The Board reviewed the risk register and the Rector highlighted some recent changes to levels of risk. There were no recommendations for any further changes at this stage.

**16/15/2016 DATE OF NEXT MEETING**

The next meeting will take place on Tuesday 24 November 2015.

Convenor \_\_\_\_\_

Date \_\_\_\_\_