

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 29 August 2017 in the Conference Room.

PRESENT

Mr Ken Alexander
Mr Alister Cameron
Mr Anthony Daye
Mrs Anne Fraser
Dr Helen Kelly
Mr Kenny MacRae
Mrs Morag Munro
Professor Kevin O'Dell
Ms Janice Oliver
Mr Graham Short
Ms Fiona Wishlade

ATTENDING

Mr Richard Buchan
Miss Wendy Grant
Mrs Christine Robertson
Dr Paul Thomson

74/16/2017 APOLOGIES

No apologies.

75/16/2017 PREVIOUS MEETINGS

The minutes and confidential minutes of 16 June were approved. The action grid was reviewed, with specific mention of pending information on new National Assessments.

The work plan was updated and revised to include a joint meeting of the Educational Amenities Board and Board of Managers on 24 October to share a presentation from the new Director of Development. An invitation to Scottish Government colleagues to attend the November 2017 meeting was noted.

76/16/2017 MATTERS ARISING

There were no further matters arising not already on the agenda.

77/16/2017 RECTOR AND CONVENOR: ORAL UPDATE

The Rector provided an update on staffing in August 2017:

The Rector summarised summer works completed in the school

Upgrade to north toilets including

- Eco dryers
- Gender neutral signs

Painting across campus including

- North (rear) elevation of north building
- Refectory canopies and downpipes
- Corridors, classrooms and stairwells
- Pedestrian pathways

Annual window cleaning across campus

Flooring replacement and repairs: A1, B15, Refectory staffroom

An update was provided on the Parents' Conference which precedes the AGM. Themes

- Big Writing (Primary)
- Supporting your child at home
- STEM
- Numeracy
- School aims and values
- What works in L&T
- Strength and conditioning

Board members agreed to spread themselves across the various themes.

78/16/2017 ANNUAL REPORT 2016-17

Standards and Quality Report

The Board reviewed the draft report and discussed the numerous achievements and themes of the last school session. Some minor amendments were suggested and the Rector noted these for action.

Financial Statement

The Board received the financial statement for 2016-17 at the June Board meeting where it had been approved.

79/16/2017 ADMISSIONS REGULATIONS 2017

The Regulations are reviewed annually in August, per the work plan. No changes were proposed and the Board endorsed the current Admissions Regulations.

80/16/2017 SQA Results 2017

The Rector provided an informative overview of literacy and numeracy in school including a comparison with previous years. SQA results in 2017 have been the strongest ever.

The Rector provided a brief summary of the requests submitted via the SQA post-results service and the guidance offered to schools by SQA. All cases whether advanced by staff or parents are determined within the terms of the school's policy which is consistent with SQA directives. In 2017 the School has considered 103 cases, and progressed 60.

81/16/2017 BUDGET UPDATE 2017-18

The Bursar presented a summary of income and expenditure streams to the end of August 2017 with specific commentary on timing of grants, staffing costs and targeted income streams.

She also shared summary finance priorities in School as summarised below:

- Procurement – competitive pricing and in house expertise
- Re-negotiation of contracts
- Stretch income targets – focussed buying and supplier liaison in refectory and continued drive to invite new lets
- Energy measures for medium/long term efficiency/financial gains
- Low level ‘development’ applications to support departmental and school activity
- Evolving practice to continually demonstrate ‘best value’

82/16/2017 CONFIDENTIAL ITEM

Budget Update 2017-18: Dialogue with the Scottish Government and continuing discussion from previous Board meeting, including the Board skills survey were discussed under this confidential item.

83/16/2017 DATE OF NEXT MEETING: AGM TUESDAY 19 SEPTEMBER 2017

Convenor _____

Date _____