

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 25 August 2015 in the Conference Room.

PRESENT

Mrs Anne Fraser
Mrs Linda Ellison
Mrs Anne Gillespie
Mrs Sheila Jackson
Mrs Morag Munro
Ms Janice Oliver
Miss Marian Quinn
Professor Naveed Sattar
Ms Fiona Wishlade

ATTENDING

Mr Richard Buchan
Miss Wendy Grant
Mrs Christine Robertson
Dr Paul Thomson

APOLOGIES

Mrs Joan McFadden

DID NOT ATTEND

Councillor Aileen Colleran

83/14/2015 APOLOGIES

Apologies were offered by Mrs Joan McFadden.

84/14/2015 PREVIOUS MEETING

The minutes and confidential minutes of the previous meeting held on 16 June were approved. The action grid was noted as accurate.

85/14/2015 MATTERS ARISING

All matters arising are addressed in the agenda.

86/14/2015 RECTOR AND CONVENOR: ORAL UPDATE

Capital Projects

The Bursar provided an update on a new fire system that had been installed and commissioned in the school over the summer and the progress to date on a new emergency lighting system. She also updated the Board on refresh painting and fabric repairs that had been completed. The IT team have worked hard over the summer to bring together recent investment in wireless and network technology which has meant upgraded operating systems are now in use across the school. Further works in IT will continue into the new school session.

Prizegiving 2015 and 2016

The Board congratulated the school on a successful and smooth Prizegiving at Wellington Church and the Rector advised the intention to return to this venue for next year's ceremony in June 2016.

Confucius Classroom

Jordanhill School has been successful in its bid to create a Confucius classroom and await formal notification on this in due course.

Staffing Update

The Rector offered an update on new members of staff in 2015-16, a mix of both temporary and permanent and part time and full time.

University Playing Fields

The Rector provided an update on dialogue in June with relevant parties concerning the future of the playing fields. No further information has been forthcoming as yet. It is hoped that Jordanhill School and St Thomas Aquinas would have some opportunity to work in partnership in the future.

Co-option of Board Members

The Board will say goodbye to Linda Ellison in September as she steps down from her role as co-opted Board member. It was agreed to advertise in the forthcoming Journal inviting interested parties to contact the Rector with the aim of recruiting a small number of people with appropriate expertise onto the Board. The Rector will liaise with the Convenor to identify suitable selection criteria.

87/14/2015 FINANCE UPDATE

The Bursar presented the summary financial position to the end of July 2015. She also updated Board members on a recent meeting she attended with the school auditors to discuss changes that were forthcoming in new financial reporting standards as highlighted to the Board at the June meeting by Martin Pitt of PWC.

88/14/2015 NATIONAL QUALIFICATIONS 2015

The Rector shared the high level statistical analysis of this year's exam results. The results this year were very impressive and the teaching team are overall very happy to report the success of the young people who sat exams. The school continues to excel in its attainment and achievement data.

89/14/2015 PRIMARY PARENTS AND STAFF PERCEPTIONS SURVEYS 2015

The Rector presented a range of outcomes from the Primary Parents and Staff surveys undertaken at the end of last session. Of the primary survey highlights included:

- 132 completed questionnaires were returned representing a response rate of 28.6% This was well down on previous paper-based surveys.
- The response meant that meaningful data could be drawn in most aspects
- The parents gave an excellent overall performance score (**88.6%**)
- Of the parents whose children were not in their first year at the school **32%** said the school had improved over the last year and **2%** thought that the school's performance was worse
- Of the parents of new pupils, **3%** felt that the school had not lived up to their expectations and **42%** said the school was better than they had expected it to be

Of 30 core staff aspects 28 are outstanding and the remaining 2 good. The staff survey overall was exceptionally positive:

Top 5 Staff Aspects

- Pupils' attitudes to learning
- Staff morale
- Communication between SMT and staff
- Developing self-esteem in staff
- Pupils' respect for staff/others

90/14/2015 ANNUAL REPORT 2015

The Board approved the content of the Standards and Quality Report. This will shortly be published with the financial statement for the AGM in September.

91/14/2015 ANNUAL REVIEW OF ADMISSIONS POLICY

The Rector opened a discussion on the current Admissions Policy reminding Board members of a very thorough review in 2013 and some amendments to date of entry (up to and including 30 September) into a List 1 address for the purposes of offers of place at the review of the policy last year in 2014. The Board confirmed its desire and intention to adhere to the policy and maintain the criteria associated with the 30 September deadline.

There were no changes proposed to sections 1 – 3 and 7 – 11.

Additional Needs

The Rector, Depute Rector and Convenor attended a meeting at the Equalities and Human Rights Commission (EHRC) on 24 August to seek their perspective on the application of the ASL Act 2004 and Equalities Act 2010 in the school's unique context. The EHRC reiterated the importance of reasonableness and the requirement on the Board to demonstrate this in all cases. Discernment should be applied to ensure that reasonable adjustments are made in accommodating pupils in Jordanhill School. EHRC concurred with the school's view that the Equalities Act takes precedence over the Additional Support for Learning Act. Beyond this EHRC did not offer specific comment on the Admissions Regulations, Mainstreaming Report or other documents shared with them.

EHRC advised that we should publish a Workforce Analysis and an equality impact assessment for relevant policies. They provided some useful guidance on the limitations on any information published arising from Data Protection.

It was noted that these two reports would be completed shortly. Arising from the meeting with EHRC no specific changes to section 4 of the Admissions Regulations would be forthcoming at this time.

92/14/2015 MAINSTREAMING REPORT 2015

The Rector and Depute Rector highlighted aspects of Jordanhill School's 2015 Mainstreaming Report which has been recently updated and invited the Board to make any comments on this. The report was approved by the Board.

93/14/2015 FREEDOM OF INFORMATION ACT

The Rector advised that a consultation exercise was currently underway which would see the Freedom of Information Act extend to Jordanhill and all other Grant Aided school amongst other bodies. As part of this consultation the school had met with the lead Civil Servants to discuss the potential impact. There will be minimal change to current practice which has always been to act within the spirit of the Act despite not falling under it.

94/14/2015 DATE OF NEXT MEETING

The next meeting will take place on Tuesday 22 September 2015 following the AGM.

Convenor _____

Date _____