

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 28 November 2017 in the Learning Zone.

PRESENT

Mr Ken Alexander
Mrs Julie Carrie
Mr Alister Cameron
Mr Anthony Daye
Mr Neil Francis
Ms Susan Jeffrey
Dr Helen Kelly
Mr Kenny MacRae
Mr Joseph McKenna
Mrs Morag Munro
Professor Kevin O'Dell

ATTENDING

Mr Richard Buchan
Miss Wendy Grant
Mrs Christine Robertson
Dr Paul Thomson

Attending

Mr Jonathan Moore (Scottish Government)
Ms Clare Morley (Scottish Government)

16/17/2018 APOLOGIES

None.

17/17/2018 ROAD SAFETY

Pupils from the Primary Road Safety Committee made a presentation on their work this term on developing road safety. A series of questions were asked of the children. Mr Moore offered to send them the outcomes of a recent Scottish Government study. The Board commended the pupils' efforts and looked forward to the next stage of engagement with the wider parent body.

The pupils and supporting staff left the meeting.

18/17/2018 PREVIOUS MEETING

The minutes of 24 October were approved. The action grid was reviewed and work plan discussed. The Rector advised that as the School had not yet received access to the training and support materials for the new Standardised National Assessments, the parent focus event planned for November would be postponed to January assuming information was forthcoming in the next week or two. No information is yet available on publication of the latest National Improvement Framework.

19/17/2018 MATTERS ARISING

There were no matters arising not already accounted for in the agenda.

20/17/2018 RECTOR AND CONVENOR ORAL UPDATE

Parents' Conference and AGM

The Depute Rector provided information on parental feedback on the AGM and Parent Conference in September. Highlights were:

- *54 responses (circa 50% of parents attending)*
- *19% attended without registering in advance*
- *75% strongly agreed that their conference theme was worthwhile; 25% agreed*
- *Interest in repeating themes particularly:*
 - *Supporting your child at home*
 - *STEM*
 - *What works in learning and teaching*
- *67% had read Annual Report (same as 2016)*
- *71% attended the AGM*
- *88% thought AGM informative (22% strongly agreed)*

Mrs Robertson reviewed the various workshops and themes and Board members offered feedback from the sessions they attended. The 'School Aims and Values' session did not proceed due to limited uptake. Parental views will be sought via alternative means.

Staff Consultative Group

The Depute Rector shared a summary of items discussed at the recent Staff Consultative Group meeting. The group consists of the staff Board members and Trade Union representatives for the various teacher and support staff groups.

The group supported adoption of the 'Dying to Work Charter' (TUC). Refreshed and updated policies on Staff Absence, CCTV and Social Media were discussed and approved by the group.

Staff members of the Board offered some feedback on these policies and the view that the policies were welcomed as they offered support and clarity to staff.

21/17/2018 SOCIAL MEDIA GUIDELINES

The Rector presented the new Social Media Guidelines to the Board and set out the background to these as use of social media and technology develops. The School has recently started using Twitter.

The policy is directed to staff and runs alongside the messages conveyed by the General Teaching Council around appropriate use of social media and relationships between pupils and staff.

Mr Short offered some comments around his experience and urged caution re unguarded comments made by staff that may be reported and result in disciplinary action. The advice is that staff should avoid any connection to Jordanhill School as their employer in their social media profiles. Mr Short suggested that 'guidelines' be renamed as 'policy'.

Some questions were posed on cyber-attacks and hacking of twitter or other social media vehicles and these would be dealt with as soon as known to the School and key personnel are alerted (SMT and IT Manager with school mobiles). Every attempt would be made to take these offline. School insurers would also be advised if there was any reputational risks.

Images/photos used on social media will be discussed under GDPR and consent sought.

Board members discussed 'bring your own device' (BYOD) and the guidance to parents on ethical technology and how this sits with social media. Staff board members confirmed that they have not seen abuse of BYOD and overall pupils have behaved responsibly. Occasional examples of issues around social media out with the School have been dealt with.

22/17/2018 INSIGHT

The Rector delivered an informative presentation on data available in the 'Insight' toolkit. Board members were advised that the national Insight protocol applies. That is, the information is for school self-evaluation purposes and cannot be shared.

Statistics for Jordanhill School are well ahead of the virtual comparator and are evident regardless of gender, ethnicity or ability. The attainment gap evident nationally is not apparent in Jordanhill School, reflecting the School's focus on meeting the needs of individual pupils.

23/17/2018 SCHOOL IMPROVEMENT PLAN 2017

The Board reviewed the detailed evaluation of the SIP for 2017. Almost all targets have been achieved or surpassed. Work on SNSA is slightly behind target as the school has not yet been given access to national materials. The target date for implementation should still be met

The school will be meeting with the Scottish College for Educational Leadership (SCEL) with the intention to implement a middle leader development programme. Capturing wider pupil achievement via pupil profiles remains a challenge.

The Board agreed to reflect on the style of 'Delivering for You' to ensure this meets the needs of parents. The Rector agreed to make some recommended tweaks including putting a link into this document that takes parents to the original SIP.

Once the National Improvement Framework is published the School will produce the 2018 School Improvement Plan (SIP).

24/17/2018 RISK PLAN

The Rector shared the updated risk plan and explained changes in the colour codings and reasons behind these.

25/17/2018 UNIVERSITY CAMPUS

The Rector summarised the recent developments with Glasgow City Council, Cala Homes and Jordanhill Community Council (JJC). JJC took the Council to a Court of Session the previous week after attempts at dialogue failed. The decision of this court will not be available for 3 months.

The City Council Planning Department approved plans despite the fact the Court of Session has yet to share its decision. Cala Homes wishes to be on site in March 2018 and their plans will take 8 years to finalise.

26/17/2018 OPERATIONAL EXPENDITURE REVIEW

The Bursar delivered a high level presentation around a recent review undertaken to benchmark operational expenditure for year end 2016/17. The review delivered very good results and feedback regarding efficiency and costs in relation to the comparator schools.

It was acknowledged that direct comparisons were more valid on some benchmarks than others due to differences in the nature of the schools. However, some measures were highly valid. The report offers some suggestions for potential savings which will be taken forward where appropriate.

27/17/2018 BUDGET UPDATE

The Bursar delivered a presentation on the budget position to the end of October 2017 explaining the timings of income and expenditure streams and confirmed the School was delivering to its revised budget position.

Miss Grant also confirmed that the School had just received a letter from the Deputy First Minister on recurrent grant funding for the next 3 years. The School team and Finance Committee would offer further information on this once digested.

28/17/2018 DATE OF NEXT MEETING: TUESDAY 16 JANUARY 2018

29/17/2018 OTHER BUSINESS

Members are asked to advise the Rector or Convenor of any additional business in advance of the meeting.

Convenor _____

Date _____