

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 23 October 2018 in the Conference Room.

PRESENT

Mr Ken Alexander
Mrs Julie Carrie
Mr Alister Cameron
Mr Anthony Daye
Mr Neil Francis
Ms Susan Jeffrey
Dr Helen Kelly
Mr Kenny MacRae
Mr Joseph McKenna
Mr Gerry Sludden
Professor Kevin O'Dell

ATTENDING

Miss Wendy Grant
Mrs Christine Robertson
Dr Paul Thomson

VISITING

Mr Robin Paton

APOLOGIES

Mr Graham Short
Mr Richard Buchan

The Rector chaired the Board meeting pending the appointment of the new Convenor.

1/18/2019 APOLOGIES

Mr Graham Short and Mr Richard Buchan.

2/18/2019 FORMATION OF THE BOARD

Ken Alexander was nominated by Julie Carrie and seconded by Kenny MacRae and appointed as Convenor. Mr Alexander took over as chair of the meeting.

New members were welcomed – Mr Gerry Sludden, staff Board member.

- **Vice-convenor:** Kenny MacRae was nominated by Ken Alexander and seconded by Joseph McKenna.
- **Treasurer:** Julie Carrie was nominated by Ken Alexander and seconded by Susan Jeffrey.
- **EA Trustees:** Neil Francis was nominated by Ken Alexander and seconded by Joseph McKenna. Kevin O'Dell was nominated by Ken Alexander and seconded by Joseph McKenna

3/18/2019 PREVIOUS MEETING

The minutes and confidential minutes of 28 August were approved. The action grid was reviewed and work plan discussed. The Rector confirmed that an invitation had been extended to the Scottish Government to attend a meeting in November or January.

4/18/2019 MATTERS ARISING

There were no matters arising not already accounted for in the agenda.

5/18/2019 RECTOR AND CONVENOR ORAL UPDATE

The Rector shared the highlights of a communication that the Bursar had sent to the Scottish Government on 12 October updating on recurrent grant 18/19, capital grant 18/19 and forecast budget 2019/20. A number of unknowns remain around assumptions on employers' teachers' pension contribution increases (17.2% moving to 22.4% in April 2019) and the pay settlement for teachers which is yet to be agreed for 18/19 and beyond.

The Scottish Government have been invited to attend a future Board meeting and suggested dates given were November 2018 or January 2019.

The Admissions Review is underway and Mr Cunningham has met with school representatives and is finalising his report. This will be shared with Board colleagues once complete.

The Bursar offered a short update on the delayed start to digital works this summer; a plan is now being formalised for work to commence later this month.

6/18/2019 CALA HOMES DEVELOPMENT JORDANHILL PARK

Work has already commenced on site and the Principal's residence has now been demolished. The School is still awaiting details of timings for site deliveries. Ms McDade is pulling together information around examinations in the south campus to provide to CALA to ensure there are no significant interruptions.

7/18/2019 TERM DATES 2019-20

Proposed dates were discussed. These dates mean a departure from the traditional Glasgow City pattern at the end of the summer term. This change is being proposed for two reasons. Firstly, to facilitate the many centenary events taking place in June 2020. Secondly the Board has previously been advised that pupil attendance rates decline markedly if the final week of the summer term ends at the start of the week. The Board agreed the changes in principle. The Bursar will circulate a final set of dates reflecting the principles agreed by the Board.

8/18/2019 LEARNING AT HOME PARENT LEAFLET

The Board perused a leaflet that the School had produced for all parents on 'Learning at Home'. It was very well received and informative. Sleep featured as a discussion point and the Board welcomed the helpful guidance around this in particular. Overall the Board were very pleased with the leaflet and were clear it would provide support to families in the School.

9/18/2019 INSIGHT 2018

The Rector shared a presentation based on data taken from Insight, the Scottish Government's statistical tool which compares academic results of schools across the country.

All benchmark data confirmed that Jordanhill School performs ahead of its virtual comparator and national trends/norms in literacy and numeracy, attainment versus deprivation and improving attainment.

The statistics reaffirmed the findings of 2015-17 that young people out-perform the comparators regardless of gender, ethnicity, additional support needs or Scottish Index of Multiple Deprivation (SIMD).

It was noted that any Insight data published by the school must accord with both the Insight protocol and the national statistics regime. Data published by the Scottish Government on the Parentzone site later in the session complies with these requirements. Thus the data in school publications such as the Annual Report is generally that for the previous session.

10/18/2019 DEVELOPMENT OFFICE UPDATE

The Board discussed the recent AGM and engagement with parents at that event around finances and philanthropic giving. All parents will be invited by stage groupings (P1-P3, P4-P7, S1-S3 and S4 -S6) to meetings with the Rector, Director of Development and Board members. An information leaflet to support these events was discussed.

Board members confirmed that the leaflet and communication read well, was very clear and the tone appropriate and messages conveyed succinctly.

11/18/2019 BUDGET UPDATE 2018-19

The Bursar presented summary finances to end of September 2018. She reported on income and expenditure streams and offered insight into some of the detail behind them.

12/18/2019 BUDGET 2019-20

The Rector and Bursar updated the Board on likely additional funding that will be required to meet the forthcoming pay settlements and increases in employer's pension contributions. The School awaits guidance from the Scottish Government (SG) as to the extent to which such factors should be built into budget projections for 2019-20.

The public sector purse is extremely stretched and it would be very challenging to expect SG to provide financial support beyond these commitments. This further highlighted the need for philanthropic giving or large increases in charges to parents to sustain co-curricular provision.

13/18/2019 DATE OF NEXT MEETING: TUESDAY 27 NOVEMBER 2018

14/18/2019 OTHER BUSINESS

Members are asked to advise the Rector or Convenor of any additional business in advance of the meeting.

Convenor _____
Date _____