

# JORDANHILL SCHOOL

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**MINUTES OF THE BOARD OF MANAGERS MEETING** held on Tuesday 22 January 2019 in the Conference Room.

**PRESENT**

Mr Ken Alexander  
Mr Alister Cameron  
Mrs Julie Carrie  
Mr Anthony Daye  
Mr Neil Francis  
Ms Susan Jeffrey  
Dr Helen Kelly  
Mr Kenny MacRae  
Mr Joseph McKenna  
Professor Kevin O'Dell  
Mr Gerry Sludden  
Mr Graham Short

**ATTENDING**

Mr Richard Buchan  
Miss Wendy Grant  
Mrs Christine Robertson  
Dr Paul Thomson

**VISITING**

Ms Clare Morley

**30/18/2019 APOLOGIES**

No apologies. The convenor welcomed Ms Clare Morley from the Scottish Government.

**31/18/2019 ANTI-BULLYING POLICY**

A very informative presentation was delivered by the Anti-bullying Committee. The pupils shared with the Board their work to strengthen the message of anti-bullying and embed it throughout all stages of the pupil experience in Jordanhill School. They provided an overview of the activities taking place in October and then in anti-bullying week in November 2018 along with a film prepared by one of the group. The Board were highly impressed by the committee and their enthusiasm. The convenor thanked all the members for their efforts and the presentation. The committee left the meeting.

The Anti-bullying Policy was reviewed by Board members and very positive feedback offered on its accessibility and clarity. Views confirmed that this policy links well with the School's 'Right Respecting Schools Award'. The Board approved the policy for onward circulation.

**32/18/2019 PREVIOUS MEETING**

The minutes of 27 November were approved. The action grid was reviewed, and the Rector confirmed that Delivering for You 2018 had been published and circulated to. The work plan was discussed and was amended to incorporate the Mainstreaming Report in March under Policy Updates.

**33/18/2019 MATTERS ARISING**

There were no matters arising not already accounted for in the agenda.

**34/18/2019 RECTOR AND CONVENOR ORAL UPDATE**

The Rector offered an update on communications with the West Region Improvement Framework. He advised that a meeting was being set up for all grant-aided schools and would be hosted at Jordanhill School.

The Rector shared some very positive messages that had been received by a parent on the school's approach to pastoral care.

**35/18/2019 SCOTTISH GOVERNMENT**

Ms Morley started by thanking the Board for its cooperation in reviewing the Admissions Policy. The Review completed offered independent reassurances to the Scottish Government that the School demonstrated appropriate consideration to all issues that come forward and Ministers were content. The recommendations offered as part of the Review seemed reasonable, commenting especially on use of language, and the Board endorsed its desire to implement them and would do this as part of its annual review of admissions in August.

Ms Morley shared with the Board the very challenging financial climate and burdens on the education budget in particular. The Scottish Government has committed to meeting the costs for Jordanhill School that will result from the national pay negotiations covering the 3-year period from April 2018 to March 2021. The increases to employer pension contributions being applied in April 2019 will also be met by Scottish Government.

The Scottish Government are also exploring the ramifications of Brexit, without being alarmist, on the restrictions or changes that may apply policies currently affecting schools. More information would be shared in due course.

Ms Morley shared the Scottish Government's approach to supporting Local Authorities and Jordanhill School by supplementing some of the costs associated with Clothing Grants. She asked the School to continue to be mindful of costs and how these can affect families on low incomes.

Ms Morley was asked by colleagues about other streams of funding that are mentioned in the National Improvement Framework, namely Home School Link, Community Adolescent Services and School Counselling. Ms Morley agreed to look into these areas for Jordanhill School, which are particularly relevant to the Mental Health agenda.

The Board made a request to Ms Morley regarding the distribution of funding for children with additional support needs as these needs are rising and reports state a doubling of young people reported to have additional support needs. Ms Morley was not clear on any evidence of money yet targeting these needs on a national level.

A further question was put to Ms Morley on the School's staffing budget and its ability to deal with the costs of maternity and long-term absence. Ms Morley explained that in setting the 3-year budget plan with the School the Scottish Government acknowledged that year 3 could be very tight and consideration would be given to this in reviewing any further allocation of budget. No specific monies are currently allocated to the School for these costs in the current 3-year budget agreement.

A further view/question was shared with Ms Morley on the current pressures on teachers' due to workload and whether this mounting pressure, resulting in absenteeism will further add to education costs.

**36/18/2019      OUTLINE SCHOOL IMPROVEMENT PLAN(SIP)2019**

The Rector shared the SIP 2019 with the Board with contributions from Mrs Robertson and Mr Buchan. The Plan was commended by Board colleagues and will be published on the website shortly and communicated to parents.

**37/18/2019      ANNUAL POLICY REVIEW**

As part of the Board Work Plan School policies are reviewed annually or in cycles. The policy areas that will be reviewed and updated in 2019 are:

- Anti-bullying
- Mainstreaming Report
- Parental Engagement
- Sustainability
- Library Review
- Admissions

**38/18/2019      SCHOOL INFORMATION DASHBOARD**

The Rector provided an overview of information available on the Scottish School Information Dashboard. Information is available on all Scottish state Primary and Secondary schools. It was noted that the dashboard provides a high-level summary of key data all of which has been presented to the Board as part of other more detailed analysis. A link to this information is available on the school website.

**39/18/2019      BUDGET UPDATE 2018-19**

The Bursar presented summary finances to end of December 2018. She reported on income and expenditure streams and offered insight into some of the detail behind them.

**40/18/2019      DATE OF NEXT MEETING: TUESDAY 19 MARCH 2019**

**41/18/2019      OTHER BUSINESS**

Members are asked to advise the Rector or Convenor of any additional business in advance of the meeting.

**42/18/2019      CONFIDENTIAL ITEMS**

Ms Morley departed and the Board discussed some confidential items.

Convenor \_\_\_\_\_

Date \_\_\_\_\_