

# JORDANHILL SCHOOL

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**MINUTES OF THE BOARD OF MANAGERS MEETING** held on Tuesday 22 October 2019 in the Conference Room.

## **PRESENT**

Mr Ken Alexander  
Mr Alister Cameron  
Mr Anthony Daye  
Mrs Julie Carrie  
Ms Susan Jeffrey  
Mr Kenny MacRae  
Mr Gerry Sludden  
Dr Helen Kelly  
Mr Joseph McKenna  
Mr Graham Short  
Ms Margaret Orr

## **ATTENDING**

Mr Richard Buchan  
Miss Wendy Grant  
Mrs Christine Robertson  
Dr Paul Thomson

## **VISITING**

Mrs Yuwen Fortune (part of)

### **1/19/2020 APOLOGIES**

Mr Neil Francis, Mr Gerry Sludden and Professor Kevin O'Dell.

### **2/19/2020 CHINESE LANGUAGE CENTRE**

Six pupils studying Mandarin from S2-S4 attended the Board meeting with Mrs Fortune and shared their insights into their experience of Mandarin learning and teaching. The young people enthused about China and its culture. Part of the group had represented the school at a Mandarin speaking competition and found the experience both challenging and enjoyable. The Board engaged in some dialogue and questions with the pupils and were very impressed with their enthusiasm.

The pupils and Mrs Fortune left the meeting.

### **3/19/2020 FORMATION OF BOARD AND WELCOME TO NEW MEMBERS**

The Rector took over as the chair. Ken Alexander was nominated by Kenny MacRae and seconded by Julie Carrie and appointed as convenor. Mr Alexander took over as chair of the meeting.

- **Vice-convenor:** Kenny MacRae was nominated by Ken Alexander and seconded by Alister Cameron.
- **Treasurer:** Julie Carrie was nominated by Ken Alexander and seconded by Joseph McKenna.
- **EA Trustees:** Neil Francis and Kevin O'Dell continued in their rolling membership of the Educational Amenities Trust Fund.

The convenor welcomed Margaret Orr as a new co-opted member of the Board. Ms Orr offered a short synopsis of her career and interests and shared her enthusiasm for Education and her delight in joining the Board of Managers.

**4/19/2020      PREVIOUS MEETINGS**

The minute of 27 August 2019, confidential minute of 27 August 2019 and minute of the AGM of 17 September were approved. The action grid was reviewed, and work plan adapted to re-order some items.

**5/19/2020      MATTERS ARISING**

There were no matters arising not already accounted for in the agenda.

**6/19/2020      RECTOR AND CONVENOR: ORAL UPDATE**

The Rector shared an update on the marking of the School's centenary year. The book launch is on the evening of Thursday 7<sup>th</sup> November, Board colleagues will receive an invite shortly. This week a centenary bulletin will be sent to parents. The Rector was modelling the new tartan tie, which will soon be available to senior pupils as an optional uniform item.

The Bursar advised Board colleagues that the School was about to undergo an external audit on health and safety on 28<sup>th</sup> and 29<sup>th</sup> October, conducted by Navigator. This was part of a 5-year cycle on health and safety quality assurance. She confirmed that the audit report would be turned around timeously and expected to report back to the Board at the next meeting in November.

**7/19/2020      INSIGHT DATA**

Dr Thomson shared a presentation on pupil attainment statistics. This incorporated stats on literacy, numeracy and wider achievement measured against deprivation, gender, ethnicity and ability. All show that the school significantly outperforms its comparative measures. He noted that the school does not set attainment targets, rather it focuses on the quality of the classroom experience and pupil support. He also commented that some of Jordanhill School's achievements are not expressed on the charts as they are not part of the measurement tariff set by the Scottish Qualifications Framework.

Dr Kelly shared her experience as a teacher in School and confirmed that teaching staff were encouraged and very well supported in all aspects of continued professional development and that learning, and teaching is at the heart of what happens in the classroom.

Ms Orr commented on the excellent and very consistent results expressed in all the statistics for Jordanhill School and offered congratulations.

**8/19/2020 RISK PLAN**

The Rector shared a high-level overview of the Risk Plan showing any changes in risk ratings since last review. The Board reviewed and commented on the Plan.

**9/19/2020 PARKING PLEDGE**

The Rector provided an overview a Parking Pledge that was initiated by Primary pupils and which would be sent to parents shortly inviting them to opt into the pledge and to encourage its adoption with extended family members or friends who may park outside the school. The Board were very encouraged by the messages contained in the pledge and hoped it would reduce bad parking practice and vehicle idling.

**10/19/2020 FINANCE UPDATE 2019-20 AND DRAFT BUDGET 2020-21**

The Bursar presented summary finances to end of September 2019. She reported on income and expenditure streams and offered insight into some of the detail behind them. She confirmed that the school would be receiving a £20k grant for school counselling services from the Scottish Government in 2019-20.

The Bursar and Rector presented an update on the draft 2020-21 budget which continues to show a shortfall of income over expenditure based on the staffing and other assumptions agreed with Scottish Government. There had been no further feedback from Scottish Government since submission in August.

**11/19/2020 DATE OF NEXT MEETING: 26 November 2019**

**12/19/2020 OTHER BUSINESS**

Members are asked to advise the Rector or Convenor of any additional business in advance of the meeting.

Convenor \_\_\_\_\_

Date \_\_\_\_\_