

# JORDANHILL SCHOOL

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**MINUTES OF THE BOARD OF MANAGERS MEETING** held on Tuesday 9 June 2020 in the School hall.

**PRESENT**

Mr Ken Alexander  
Mr Alister Cameron  
Mrs Julie Carrie  
Mr Neil Francis  
Mr Kenny MacRae  
Mr Joseph McKenna  
Professor Kevin O'Dell  
Mr Gerry Sludden  
Mr Anthony Daye  
Ms Susan Jeffrey  
Mr Graham Short

**ATTENDING**

Mr Richard Buchan  
Mrs Christine Robertson  
Dr Paul Thomson  
Miss Wendy Grant

**54/19/2020 APOLOGIES**

Ms Margaret Orr and Dr Helen Kelly.

**55/19/2020 PREVIOUS MEETING**

The minutes and confidential minutes of Tuesday 17 March 2020 were approved. The action grid and work plan were noted and remain fluid due to COVID-19.

**56/19/2020 MATTERS ARISING**

There were no matters arising not already accounted for in the agenda.

**57/19/2020 RECTOR AND CONVENOR: ORAL UPDATE**

**Nutritional Requirements**

The new food and drinks regulations for schools have now been postponed until April 2021.

**Centenary Events**

All events to October have been postponed or cancelled. The centenary dinner is now scheduled for May 2021 and a healthy majority are transferring their ticket to this new date.

**Mandarin Partnership with High School of Glasgow**

This partnership has been put on hold until teaching can meaningfully return to the classroom and will be reviewed in 2021.

**58/19/2020 TERM DATES**

Dr Thomson advised that the dates distributed will be impacted by changes currently being consulted on in the Local Negotiating Committee for Teachers in Glasgow regarding In-service and August start dates. Revised dates will be confirmed as soon as possible.

**59/19/2020 MEETING DATES**

Meeting dates approved and noted for diaries.

**60/19/2020 FINANCE UPDATE**

The bursar offered a summary draft year end 2019/20 position. Audit work was nearing completion with actuarial pensions work now underway. Final accounts will be presented at the August Board meeting.

Miss Grant presented a summary of factors impacting the opening months of 2020/21 and some discussion ensued around the impact of Covid-19. A full analysis of financial positioning will be presented in August.

A number of unknowns are still to be understood which will impact of income generation and costs in the coming months.

The bursar confirmed that capital expenditure this year will in the main be directed to digital spends. She highlighted the use of Government's Furlough Scheme for posts not funded by the public purse. Miss Grant also shared her concerns on let and refectory income in 2020/21.

**61/19/2020 AGM 2020**

The Rector outlined the restrictions currently being applied to public meetings and large scale events and the impact this would have on the Company's September AGM date. The Board agreed that it would be prudent to postpone this year's AGM until 24 November by which time there may be more scope to organise a meaningful meeting with appropriate numbers and safety.

Miss Grant agreed to confirm any necessary changes with Companies House if required.

**62/19/2020 STRATEGIC FRAMEWORK FOR REOPENING SCHOOLS**

The Rector outlined work being done around the plans for August schooling and blended learning. He presented scenarios for primary and secondary and shared the detail of work for the return in the new school session. There remain a number of unanswered questions and plans are being built on existing assumptions until such times as further guidance is received. Updated information may arrive during the summer period.

Keyworker provision is very unclear and the school is working with Glasgow City Council for access to provision during the summer (chargeable to the school) for our parents and alternative options for August including a dialogue with JOSS. The school cannot provide childcare and is not regulated to do so. Discussion will continue with the Scottish Government regarding childcare provision.

A digital spend is underway to purchase 420 Chromebooks to be issued to all S3-S6 pupils to support remote learning in the new session. These pupils will also be required to bring these devices to school to use in the classroom.

Seven interactive whiteboards on moveable stands are being purchased for new temporary teaching spaces being adapted for August return – these will be used in the school gyms, refectory, atrium, dance studio and hall. These boards will be re-deployed to classrooms when schooling returns to normal and temporary spaces will not be in use.

**63/19/2020 CONFIDENTIAL ITEM**

Two confidential items were discussed.

**64/19/2020 DATE OF NEXT MEETING: 25 August 2020**

**65/19/2020 OTHER BUSINESS**

Members are asked to advise the Rector or Convenor of any additional business in advance of the meeting.

Convenor \_\_\_\_\_

Date \_\_\_\_\_