

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 19 January 2021 by Zoom.

PRESENT

Mr Ken Alexander
Mr Alister Cameron
Mr Anthony Daye
Mr Kenny Hastie
Mrs Deborah Hughes
Dr Helen Kelly
Mr Kenny MacRae
Mrs Emma Miller
Professor Kevin O'Dell
Ms Margaret Orr
Mr Gerry Sludden
Mr Graham Short
Mr Andrew Tinkler

ATTENDING

Mr John Anderson
Mr Dougie Brown
Mr Richard Buchan
Miss Wendy Grant

IN ATTENDANCE

Mrs Ashley Benjamin

The rector chaired the meeting and welcomed everyone, in particular, new members until the convenor was appointed.

1/20/2021 APOLOGIES

None

2/20/2021 BOARD INFORMATION AND WELCOME TO NEW MEMBERS

The rector took over as the chair. Ken Alexander was nominated by Kenny MacRae and seconded by Kevin O'Dell and appointed as convenor. Mr Alexander took over as chair of the meeting.

- **Vice-convenor:** Kenny Hastie was nominated by Deborah Hughes and seconded by Emma Miller.
- **Treasurer:** Deborah Hughes was nominated by Kenny Hastie and seconded by Emma Miller.
- **EA Trustees:** Andrew Tinkler was nominated and seconded by Kenny Hastie and Kevin O'Dell continued in his rolling membership of the Educational Amenities Trust Fund.

Mr Alexander extended his thanks to everyone and welcomed once more the new Board team.

A change to the scheduled running order of the agenda was made to bring forward the next item.

3/20/2021 PRIMARY CURRICULUM PRESENTATION: RELATIONSHIPS, SEXUAL HEALTH AND PARENTHOOD (RSHP)

Mrs Benjamin, principal teacher, presented a very informative presentation covering the curricular aspects of primary teaching and learning around RSHP, focusing on the strong themes of diversity and parental engagement throughout the primary journey. She shared examples of lesson plans, resources available to parents and the desire to keep parents informed and reassured. She confirmed that this programme is a welcome addition to the relationships curriculum, particularly as it provides an approved framework for helping teachers tackle sensitive issues that are now part of discourse amongst primary aged children. Mrs Benjamin responded to some questions posed by Board members.

Mr Brown, depute rector, offered an update and presentation on the secondary learning journey for pupils, led by pastoral staff and taught by our secondary teachers in Personal, Social and Health Education. Topics covered include consent and relationships and the school has welcomed presentations from Rape Crisis Scotland in the last year. The curriculum is very holistic and geared at supporting the whole person.

School colleagues reiterated the strong parental partnership and the school's desire to discuss any concerns or questions as they emerge.

Board colleagues thanked Mrs Benjamin and Mr Brown for such an interesting and informative presentation and Mrs Benjamin left the meeting.

4/20/2021 WELCOME AND ICE BREAKER

The convenor offered a further welcome to everyone and a short ice breaker exercise by way of introduction.

5/20/2021 PREVIOUS MEETINGS

The minutes of 20 October 2020 were approved. Mr Alexander reminded the Board to pre-read board papers and alert the bursar to any errors or omissions from items, such as the minutes, as this allows the BoM meeting to proceed with pace.

The work plan offered a flavour of work to come to the Board over the course of the year, noting it would be adapted to re-order or introduce items as or when necessary. Mr Anderson noted that at the Equalities Report would be added to the March meeting on the work plan.

No items on the action grid at present.

6/20/2021 RECTOR AND CONVENOR: ORAL UPDATE

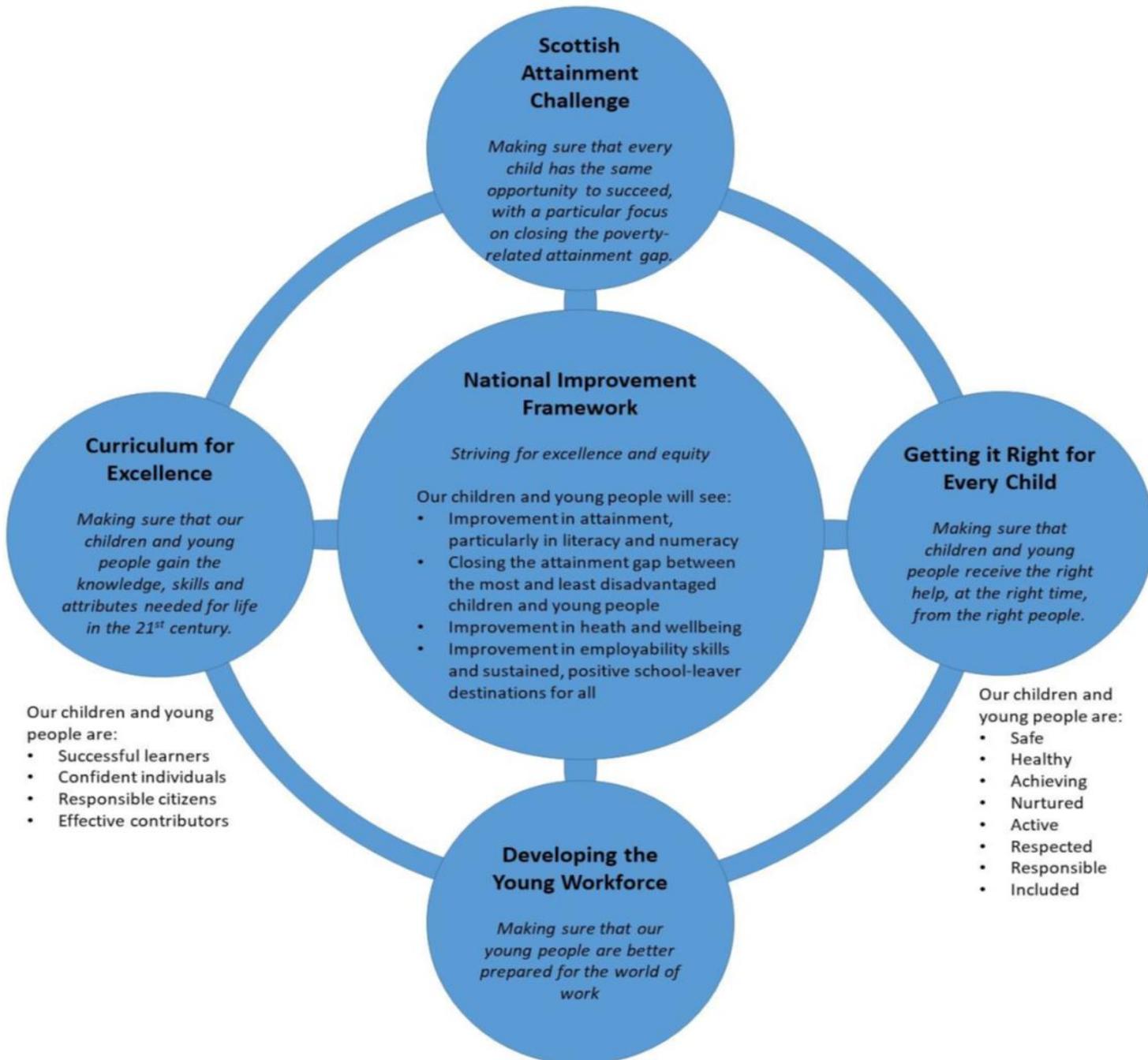
- **Covid-19 Update**

Mr Anderson updated the Board on the latest news on school closure, keyworker hub support, contact tracing, on-line learning and the cancellation of SQA examinations. Mr Anderson, Mr Buchan and Mr Brown offered an update to Board members on how pupils were doing so far and advised colleagues that a survey would be issued shortly

to staff, pupils and parents to gauge further the position and gain feedback that will help inform the direction of support and teaching.

- **National Improvement Framework (NIF) 2021**

Mr Anderson provided an introduction and overview of the NIF and how it informs and directs schools in their improvement planning. It offers clarity on expected outcomes and is intended to drive improvement in education. Mr Anderson presented the chart below offering a holistic description of the 2021 NIF:



The key messages taken from the NIF include: education recovery (including digital); focus on health and wellbeing; highest quality of learning and teaching; and providing certainty in a world where very little feels secure.

- **Outline School Improvement Plan (SIP) 2021**

Board members reviewed the draft SIP and Mr Anderson, Mr Brown, Dr Kelly and Miss Grant offered a commentary on all key items.

Ms Orr offered specific commentary on the Angela Morgan Review and the importance of ensuring that the ablest and least able pupils in Jordanhill School are captured and the school is optimising all opportunities for these pupils. She also commented on the revised GTCS professional standards and how key items in the SiP, such as the findings from self-evaluation, will be highly useful for the board as tools for evaluating school improvement.

The Board commented on the already strong progress in school and cognisance to key objectives in the next year and noted in particular the sense of energy emerging that was not dependent on the likelihood of an inspection. The reference to self-evaluation throughout was the business of the Board in reviewing progress.

The Board approved the SIP.

- **Schools Information Dashboard (SID) December 2020**

The rector presented recent results and stats from the latest set of exam results in 2020. He presented trends and graphs across year groups and examination levels. He cautioned that comparisons with other schools and previous year's performance was not particularly valid this year given the unusual method of exam results for 2020. The table below was offered as an overview. The Board welcomed the strong performance and achievement as a result of the hard work and combined efforts of our pupils, staff and parents.

SQA Results 2020

| | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 |
|----------|------|------|------|------|------|------------|
| 5@level5 | 86% | 87% | 90% | 88% | 92% | 92% |
| 3@level6 | 87% | 71% | 85% | 86% | 90% | 93% |
| 5@level6 | 54% | 48% | 64% | 58% | 67% | 76% |
| 1@level7 | 66% | 60% | 65% | 73% | 73% | 83% |

"The results for 2020 should not be directly compared to those in previous years or future years." (Insight Team)



Jordanhill School



- **Changes to the Articles of Association**

The convenor revisited the AGM and confirmed the clauses for amendment to the Articles and summarised the outcome of discussion at the AGM. He summarised the changes:

1. *To enable parent members of the Board to continue in office for up to 6 months until the AGM (Clauses 6(b) and 42)*
2. *To update wording as set out Companies Act 2006 (Clause 1)*
 - *Gender (Clause 1)*
 - *Digital communication and ballots (Clauses 1, 32, 33)*
3. *To allow the Board to co-opt additional members (Clause 36)*
4. *To allow any elected or co-opted member of the Board to hold office (Clause 37)*
5. *To amend the AGM quorum to 40 (Clause 15)*

The Board agreed and approved the changes which will now be made and published by Miss Grant as appropriate.

7/20/2021

FINANCE UPDATE 2021-21

The bursar provided an update on income and expenditure to 31 December 2020. She commented on the impact of Covid-19 on loss of income from the refectory and lets which were of concern. She also shared the reduction apparent in a number of recurring grants, in

particular the absence of the probationer grant this year has resulted in additional costs of circa £40,000.

A budget review submitted to Scottish Government in July projected a deficit due to Covid-19. The school had been able to identify savings with a large portion arising from transient savings in staff costs. Scottish Government had agreed to provide an additional £100,000 in recurrent grant to offset the net losses. It was noted that these projections made assumptions about income from the refectory and lets which may not be realised.

A further budget review was submitted to the Scottish Government in November with a projection made based on finances to end of October 2020 and a meeting took place in December. The Bursar reported budgets must remain under close review and positively confirmed that staff savings had emerged in line with estimates submitted in July, however, they must be contained to arrive as near as possible to a break even budget for the year end. It was now evident that as the school has now entered a further new lockdown, the reported losses in the refectory and lets income streams offered in 2020, would now be more severe and the next few months would be challenging.

A particular cost to replace the boiler in the school sports centre, currently going out tender, was now expected to cost circa £85,000 whilst earlier estimates were much lower than this. The bursar and rector have shared the need for further support from the Scottish Government to help address the additional capital costs here and await further update.

The school continues to monitor the budget closely during these uncertain times.

8/20/2021 BUDGET PROJECTION 2021-22

The rector delivered a presentation to Board members on the current budget projection for 2020/21. He shared the key messages discussed with the Scottish Government at their meeting in December 2020. An opening deficit for 2021/22 of circa £185,000 was reported in December, which was assumed pre January 2021 lockdown. Key aspects of this deficit are as a result of loss of grant income, estimated loss of income in the refectory and school letting, an increase to employer superannuation contribution rates and an assumed increase to living wage and the consumer price index (CPI) for non-staffing costs.

The budget projection will continue to be revised and further updates provided to the Board.

9/20/2021 CONFIDENTIAL ITEM

All staff members of the Board departed. The Board members remaining discussed a confidential matter.

10/20/2021 DATE OF NEXT MEETING: 16 March 2021

11/20/2021 OTHER BUSINESS

Members are asked to advise the rector or convenor of any additional business in advance of the meeting.

Convenor _____

Date _____