

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 19 October 2021 in the school learning zone.

PRESENT

Mr Ken Alexander
Mr Alister Cameron
Mr Anthony Daye
Mr Kenny Hastie
Mrs Deborah Hughes
Dr Helen Kelly
Mr Kenny MacRae
Prof. Kevin O 'Dell
Mr Graham Short
Mr Gerry Sludden
Mr Andrew Tinkler

ATTENDING

Mr John Anderson
Mr Richard Buchan
Miss Wendy Grant

76/20/2021 APOLOGIES

Mr Dougie Brown, Ms Margaret Orr, and Mrs Emma Miller

77/20/2021 PREVIOUS MEETINGS

Mr Alexander welcomed everyone to the meeting.

The minutes and confidential minutes of 21 September 2021 were approved with a minor additional amendment to meeting header text in the confidential minute, which Miss Grant agreed to update.

The work plan offered a flavour of work to come to the Board over the course of the year, noting its fluidity and confirmation that it would be adapted to re-order or introduce items as or when necessary.

The action plan has no items outstanding at present.

78/20/2021 MATTERS ARISING

There were no matters arising not on the agenda.

79/20/2021 RECTOR AND CONVENOR: ORAL UPDATE

Mr Anderson shared an informative update on life in school at present and the continuing Covid mitigations in place. The school continues to be affected by COVID cases and we continue to follow all the relevant guidance.

Mr Anderson shared information on a diverse range of activities that were being hosted for S1 pupils and funded by the support of the Educational Amenities Trust. These include:

- Art – sustainable architecture
- BECSIT – business Eco policies and practices
- Maths – global warming visual statistics
- HFT – Farm to fork and sustainable textiles
- English – persuasive letter to COP delegates
- Geography – extreme weather
- PSHE – United Nation SDGs
- Science – allotments and flooding defences
- PE – walk to school Strava Challenge
- RME – philosophical debate
- Tutor time – there will be short videos/info shared during tutor time in the run up to and during COP26

The rector also offered an update to the Board on two Scottish Government meetings that had been hosted since the September meeting, the first a physical meeting touring the site discussing capital needs and work underway to assess this, and the second an online meeting to discuss this year's finance, draft budgets for next year and other manifesto pledges that were in the pipeline.

Mr Buchan shared an informative update on the life of primary. He shared news of staff colleagues who had departed and new staff arriving in their absence. He offered his thanks to parents for offering donations to Lodging House Mission which were gratefully received. Mr Cameron offered an update on the process for electing pupil captains and shared a video speech. He expressed real delight in the effort around half of the P7 pupils had put themselves through for this opportunity.

80/20/2021 SCHOOL IMPROVEMENT PLAN (SIP) EVALUATION

The Board were encouraged to read the evaluation of this years' SIP and noted that activities were on track. Mr Anderson highlighted the sections on COVID recovery, How Good is Our School quality indicator 3.2, the learning and teaching strategy, online learning, supporting pupils, our people, and the work in assessing the new GTCS standards, and the work planned for development.

The Board approved the SIP evaluation.

81/20/2021 PLANNING FOR THE AGM

Mr Anderson confirmed the AGM and conference would now run virtually and timings are:

- 7.00-7.45pm: AGM via Zoom
- 8.00-8.45pm Primary event (Emma McIntyre – Principal teacher)
- 8.00-8.45pm Secondary event (School counsellor)

The Board agreed these times.

82/20/2021 DEVELOPMENT UPDATE

Mr Anderson updated the Board on the recent recruitment process for an administrator which had been unsuccessful and shared an outline for the recruitment of the Development Manager in Spring of 2022 with an anticipated start date not later than August 2022.

The Board engaged in some discussion around timings and understood Mr Anderson's explanation of timeline.

Board members offered support to the suggested way forward.

Mr Anderson also shared some comms that he had prepared for P1 and S1 parents and a new leaflet under the banner of Striving Higher. The group offered suggestions for tweaks to these and entered into a helpful discussion around parent giving increasing and the need to track and engage our parents with the right messaging. The Board members endorsed the letters and their despatch shortly.

Mr Anderson agreed to keep the trustees abreast of strategy and activity going forward.

83/20/2021 INSIGHT DATA

Dr Kelly delivered an engaging and informative presentation on the Sept 2021 Insight data for the school and offered charts and tables offering comparisons with the virtual comparator. Members welcomed the full descriptions and observations offered by the school team and the very positive consistent statistics that state that Jordanhill School is outperforming the comparator on all aspects of the measures.

84/20/2021 FINANCE UPDATE 2021-22 AND DRAFT BUDGET 2022-23

Miss Grant offered an update on the budget to date and the detail behind some of the numbers. She offered some commentary on income streams and commented on costs. The Board were satisfied with the current half year position.

Miss Grant and Mr Anderson shared commentary on the meeting held at the beginning of October with the Scottish Government, specifically the discussion on capital grant, a note about ventilation, an early bid for COVID support and the anticipated opening deficit created by increasing employer national insurance costs, refectory challenges, reductions in letting income, long term absence costs and family leave costs.

The Board engaged in some questions and answers and Mr Anderson agreed updates would follow in January 2022.

85/20/2021 RISK PLAN

The Board reviewed the risk plan noting any changes from April and engaging in the commentary provided against the key risks. Mr Anderson explained some of the factors which had changed the risk ratings. The Board were content with the level of risk at present.

86/20/2021 DATE OF NEXT MEETING

AGM 23 November 2021.

87/20/2021 OTHER BUSINESS

Members are asked to advise the rector or convenor of any additional business in advance of the meeting.

Convenor _____

Date _____