

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 15 January 2022 by Zoom.

PRESENT

Mr Alister Cameron
Mr Russell Davidson
Mr Anthony Daye
Mr Kenny Hastie
Mrs Deborah Hughes
Dr Helen Kelly
Ms Margaret Orr
Mr Gerry Sludden
Mr Andrew Tinkler
Mr Ewen White

ATTENDING

Mr John Anderson
Mr Dougie Brown
Mr Richard Buchan
Miss Wendy Grant

APOLOGIES

Mr Graham Short
Mrs Emma Miller
Professor James Yu

5/21/2022 WELCOME, APOLOGIES AND CONFLICT OF INTERESTS

Mr Hastie welcomed everyone to the meeting. Mr Graham Short, Mrs Emma Miller and Professor James Yu offered apologies. There was no conflict of interests.

6/21/2022 PREVIOUS MEETINGS

The minutes of 19 October and 27 December were approved. There were no items on the action grid and the work plan was reviewed for information.

7/21/2022 MATTERS ARISING

There were no matters arising not already accounted for in the agenda.

8/21/2022 RECTOR AND CONVENOR ORAL UPDATE

Whole School

The rector shared the highlights of the school's end of term events and shared the impact of the support offered by the EA Trust to gift money to support Christmas crafting and gifting in Primary. The school concerts were videoed and shared on the school website and our journal shared lots of great photos and storytelling associated with school life.

Mr Anderson also confirmed that the school remained the top state school in Scotland, named in the Sunday Times league tables. He noted the results associated with Advanced Higher which were excellent and also commented on the number of S6 pupils who were afforded opportunities to study Advanced Higher at Jordanhill from Glasgow City schools. These qualifications are excellent prep for university, and typically 90% of Jordanhill School pupils go onto university.

The rector shared an update on COVID mitigations in school and the continuous emergence of revisions of guidance. The school will continue to adapt, and risk assess as it is the duty to do so and keep everyone safe.

The Scottish Government have provided additional capital funding that is being directed into ventilation measures and CO₂ monitoring. The school has also received some further recurrent grant to be spent in the new year to support COVID recovery which is being directed into teacher and pupil support staff to assist with recovery. These additional grants have been very welcome and are supporting targeted needs. Mr Anderson hopes some COVID recovery grant will also be available in the new financial year, however this is not confirmed.

Primary

Mr Buchan, primary headteacher, offered some commentary in primary. He confirmed the school has been successful in gaining its sixth Green Flag Award for being an eco-school. This is great news.

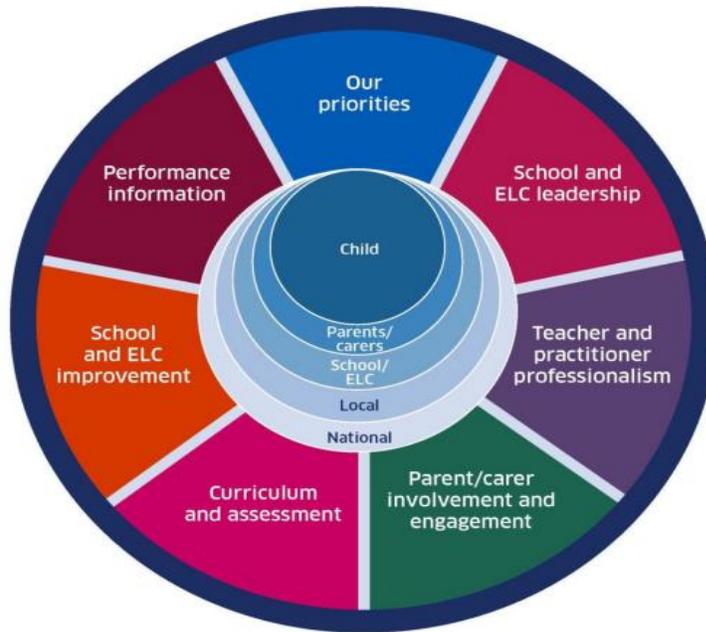
Mr Buchan explained the use of additional COVID recovery staffing as a means of extra and early intervention in literacy and numeracy and the intervention programmes used to boost reading and writing. He also shared the work on health and wellbeing, in particular nurture support and the Seasons for Growth programme.

Mr Buchan congratulated the pupils for their many achievements and talked about the success of Bikeability and other themed studies in social subjects.

National Improvement Framework (NIF)

The rector shared the messages from the latest NIF issued in December and confirmed this should align with the School Improvement Plan (SIP) issued in January, and priorities would be incorporated accordingly. The NIF makes lots of commitments around professional learning and the targeted support required to recover literacy and numeracy levels in school children adversely affected by COVID.

See NIF diagram to follow overleaf.



9/21/2022 SCHOOL UNIFORM POLICY

The Board reviewed the School’s Uniform Policy and Mr Brown, depute rector, highlighted key messages, and spoke about diversity and equality and the wording of the document. He was keen to express how the dress code is very important to the ethos of the school and it helps focus oneness and reduces competitiveness and peer pressure often associated with image and dress.

The Board were pleased to receive this update and approved the uniform booklet.

10/21/2022 SEPARATED PARENTS POLICY

The Board reviewed this new policy and Mr Anderson confirmed the need for such a policy to provide a helpful reference point as colleagues offer guidance to families affected by parental separation.

The Board were happy to approve the policy.

11/21/2022 FINANCE UPDATE 2021-22

The bursar presented summary finances to end of December 2021. She reported on income and expenditure streams and offered insight into some of the detail behind them. The school budget is on target and planned income and expenditure where it should be.

No settlement yet been reached on the teacher pay award for 2021-22, however the support staff pay award was confirmed at the end of 2021 and back paid to staff in December.

Information on next financial year’s budget will be shared in the March meeting.

12/21/2022 CAPITALISATION POLICY

Miss Grant shared an update to the above policy. The limits for capitalisation have been increased to £15,000 following a dialogue with Azets, the school’s external auditors. Miss Grant explained the reasons for the change and confirmed it would take effect this financial year.

The Board approved the policy.

13/21/2022 BOARD EXPENSES POLICY

Miss Grant brought the school’s expenses policy for information to the Board per the work plan. She summarised the content and colleagues were content with the detail, largely driven by HMRC limits. She confirmed that assurance checks were in place to check and verify vehicle documents associated with payments.

The Board approved the policy.

14/21/2022 OUTLINE SCHOOL IMPROVEMENT PLAN (SIP) 2022

The rector highlighted the key messages from the SIP and explained the 5 key levers and looked at some of the jigsaw pieces which make up the plan. He confirmed that the best plans are flexible and in such challenging times, we must be agile enough to adjust.

Board colleagues discussed the importance of consolidating and developing actions over several years, that is, not all actions are associated with a single year. The rector acknowledged the importance of sharing with colleagues and parents the journey and the objectives as they move across multiple years.



15/21/2022 CONFIDENTIAL ITEM

The Board discussed a confidential item.

16/21/2022 DATE OF NEXT MEETING: 15 March 2022

17/21/2022 OTHER BUSINESS

Striving Higher

Mr Anderson took the opportunity to share with Board colleagues the current success of Striving Higher. He shared the following information:

- At year end April 21 we raised (inclusive of gift aid) **£42k**
- So far April 21 to Dec 21 money donated circa **£28k** (75% through the year)
- As of December 2021, the donor number stands at 144
- 137 donors are current families of the school
- 21.5% of families are giving to the school as of December 2021
- The school has 637 families

The rector also confirmed that an advert for a new Director of Development would go live on Friday 21 January with the hope to recruit a new appointee in late spring/early summer.

The Board thanked Mr Anderson for the update and offered their enthusiasm for Striving Higher.

Convenor

Date
