

# JORDANHILL SCHOOL

---

**MINUTES OF THE BOARD OF MANAGERS MEETING** held on Tuesday 23 August in the Conference Room.

## **PRESENT**

Mr Kenny Hastie  
Mr Russell Davidson  
Mrs Deborah Hughes  
Dr Helen Kelly  
Mr Alister Cameron  
Ms Margaret Orr  
Mr Ewen White  
Mrs Emma Miller  
Mr Graham Short  
Mr Gerry Sludden

## **ATTENDING**

Mr John Anderson  
Mr Dougie Brown  
Mr Richard Buchan

## **APOLOGIES**

Miss Wendy Grant  
Mr Andrew Tinkler  
Mr Anthony Daye  
Professor James Yu

## **VISITING**

Mrs Sheena Hamilton (Notes)

### **55/21/2022 WELCOME, APOLOGIES AND CONFLICT OF INTERESTS**

Mr Hastie welcomed everyone to the meeting. Miss Wendy Grant, Mr Andrew Tinkler, Mr Anthony Daye & Prof James Yu sent apologies.

There was no conflict of interests.

### **56/21/2022 PREVIOUS MEETINGS**

The minutes and confidential minutes of 7 June were approved. There were no items on the action grid and the work plan was reviewed for information.

### **57/21/2022 MATTERS ARISING**

There were no matters arising.

### **58/21/2022 RECTOR AND CONVENOR: ORAL UPDATE**

#### **Staffing updates**

The Rector shared some photographs of new staff joining the school in August and some changes to roles of existing staff. We have welcomed new teachers in Biology, Business and in the Primary department.

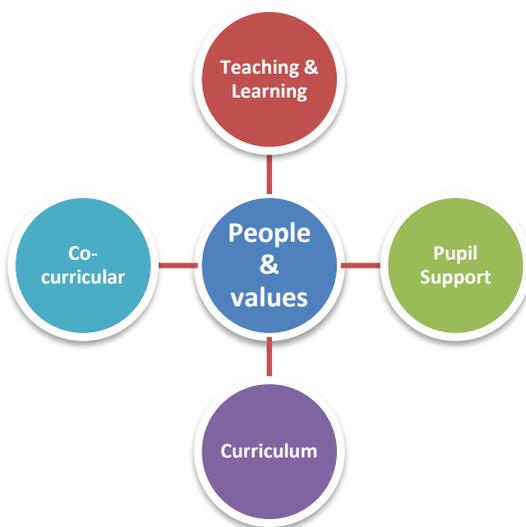
#### **Primary updates**

Mr Buchan offered an informative update on a very positive return to School. He shared his delight in the children settling well back into school and welcomed our new P1 pupils.

## SQA results and curriculum updates

Mr Anderson presented slides showing the fantastic SQA results awarded to our pupils, especially so, taking into account the teacher and pupil absence during the pandemic. Congratulations should be extended to our pupils for these excellent results. The tables showed the School's academic attainment over the last number of years. We continue to maintain the same levels as at our previous peak, in 2019. 2019 was the last year that pupil grades were based on SQA marked exams so is the year for comparison. We have not experienced the same substantial drop in grades from 2020/2021, as other establishments have reported, which gives us confidence in the predictions made in the past two years.

Mr Anderson presented some interesting slides and ideas as to what makes Jordanhill School continue to be ranked so highly in the country. Mr Anderson explained that a mixture of many factors contribute to this success. However, he summarized that in Jordanhill School, we continue to focus on the 5 pillars of school improvement.



Mr Anderson also explained the school's approach to improving teaching and learning and mentioned that there are other events which are taking place outside the classroom too. We have a very large number of staff involved in working groups, which are entirely voluntary. We look forward to welcoming parents back into the School, starting on Thursday 25 August, when we welcome P1 families into the Refectory for a tasting evening.

### Estates Improvements

Mr Anderson summarised Summer works which had been taking place including updates in the Refectory, in preparation of the introduction of free school meals for all Primary pupils, upgrades to HFTT, a refurbishment in the Games Hall, roofing and window repairs and painting. Mr Anderson outlined that a paper is being prepared of work required on our estate, that can be presented to Scottish Government.

### Risks

Mr Anderson presented a slide summarizing the main risks we potentially face. Budget Pressures – we need to be creative in ways of making up the shortfalls in grants (e.g. in Music and in practical subjects as a result of the new policy on core curriculum charges). Energy is a considerable risk with increasing costs and we are due to review our contracts / tariffs later this year. The Broker we use is producing a paper that we can present to Scottish Government to help us find out what support might be available to us.

There was some discussion around the risks that industrial action may present. To date, we have not been affected by this as a School.

Political Risk – Mr Anderson noted concerns about some political group manifestos and their potential influence on education.

## **Budgeted Income & Spends 2021-22**

Mr Anderson shared slides on current income and expenditure streams, reporting on steady progress and 'on track' budget management. We have not yet received our usual grants for Youth Music Initiative or Pupil Equity Fund, but there has been some general delays with Scottish government issuing funds, so we are not overly concerned about this. We are due to receive letting income from Summer camps.

## **Kelvingrove Centenary Celebration Dinner**

We look forward to welcoming around 370 friends, former pupils, staff & parents to the dinner on Saturday 17th September. Mr Anderson thanked Mr Russell Davidson and Mr Kenny Hastie for the work they had been undertaking to gain support for this event along with Mrs Morag Munro.

### **59/21/2022 ANNUAL REPORT 2021-22**

Mr Anderson presented the highlights of the Annual Report and asked for any comment. The School's Motto, Vision, Values and Aims has been updated. This report will be presented to the AGM on 20 September. Board members gave positive comments about the ease of format of the Annual report, which is broken down into the 10 areas the School is trying to improve on.

The Board members engaged in discussion around maximising parental attendance at the AGM. They were especially keen to engage P1-P3 parents who have never visited the School before. Mr Buchan outlined that we have some very interesting and engaging parent workshops planned which should help encourage attendance, and that parents will wish to come to meet Mr Anderson, as our new Rector.

Ms Orr offered positive comment that attendance at the AGM is possibly reflective of the fact that parents have such trust in the School.

### **60/21/2022 ANNUAL ADMISSIONS REVIEW**

The review of additional support needs is an ongoing process and this is currently being undertaken by Mr Dougie Brown with support from Mrs Margaret Orr.

Mr Anderson also explained that Section 9 (What is the Impact on applications of Temporary Absence from Permanent Residence) had been considered as part of this review and presented some statistics of applications over the last 10 years. Overall application numbers were low and the maximum leave of absence that has ever been granted by the Board is 12 months. Consequently, The Board approved 1 change to the wording in Section 9 in the Admissions Regulations as follows:- remove the word "normally" from the sentence We will normally limit "temporary absences" as described above **to one calendar year.**

There is no planned external review of the Admissions Regulations unless we commission this.

**61/21/2022 MUSIC TUITION POLICY**

Mr Anderson presented this policy to the Board and summarised the context, driven by the fact that we are no longer permitted to charge parents instrumental instruction fees, and that we must also supply instruments and sheet music etc.

Although we were awarded a grant, to reflect the large numbers of pupils participating in instrumental instruction, there is a substantial shortfall compared to the income we received from instrumental instruction fees. There is a worry that we may not get this amount in future so we need to seek ways of making up the shortfall, e.g proceeds from concert ticket sales, economies in lesson size and through instrument donation.

Mr Anderson explained that we are looking at the introduction of a “Music Pass” to cover the cost of extra-curricular music ensembles, choirs, orchestra etc, which may be in the region of £40 - £50.

The Board approved the Instrumental Instruction policy and this will be issued to parent / carers.

**62/21/2022 SCHOOL HOLIDAY DATES 2023-24**

The school term dates for 2023-24 were proposed. These mirror Glasgow holidays apart from some of the in-service days and the end date in June 2024. These were approved and will now be posted on the School website.

**63/21/2022 DATE OF NEXT MEETING**

Tuesday 20 September 2022 – AGM & Parents’ Conference.

There is currently one vacancy on the Board of Managers with the departure of Professor Yu and the closing date for nominations is Friday 26 August.

Convenor \_\_\_\_\_

Date \_\_\_\_\_