

# JORDANHILL SCHOOL

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**MINUTES OF THE BOARD OF MANAGERS MEETING** held on Tuesday 25 April 2023 in the school conference room.

**PRESENT**

Mr Russell Davidson  
Mr Anthony Daye  
Mrs Heather Hamilton  
Mr Kenny Hastie  
Mrs Giuliana Ifarate  
Ms Margaret Orr  
Mr Kelvin Scobie  
Mr Graham Short

**ATTENDING**

Mr John Anderson  
Mr Dougie Brown  
Mr Richard Buchan  
Miss Wendy Grant

**47/22/2023 WELCOME, APOLOGIES AND CONFLICTS OF INTERESTS**

Mr Hastie welcomed everyone. Mrs Emma Miller, Mrs Deborah Hughes, Mr Ewen White, Mr Andrew Tinkler and Mr Gerry Sludden offered apologies. There were no conflicts of interest.

**48/22/2023 PREVIOUS MEETINGS**

The minutes from the board meeting on 14 March 2023 were approved. The work plan was noted, and future themes highlighted. No actions appeared on the action grid.

**49/22/2023 MATTERS ARISING**

No matters were arising.

**50/22/2023 RECTOR AND CONVENOR UPDATE**

**School Updates**

Mr Anderson offered an update on the recent S6 leavers' event and last day which comprised of event breakfast with shirt signing, a trip to ten-pin bowling with a game of laser tag, a celebration lunch, and finally a special assembly for parents and pupils. Much hard work behind the scenes throughout the last year contributed to this very successful and enjoyable day for the S6 year group.

A new P1 booklet has been professionally created and designed which Mr Anderson and Mr Buchan commented on. This colourful and informative new addition to the suite of resources for new P1 parents has been part funded by the Educational Amenities Trust.

## School Estate

Mr Anderson and Miss Grant confirmed that ongoing discussions are underway with Scottish Government colleagues regarding advancing the school estate.

Next steps include a more intrusive condition survey to evidence the need for very significant investment in the school buildings and officials plan to work closely with the school to develop a robust tendering process for this survey so that it can be undertaken in 2023. Partnership working with The Scottish Futures Trust is to commence shortly.

Further updates will be shared as they emerge and colleagues on the Board offered positive comments on progress here.

## Budget Considerations 2023-24

Mr Anderson shared the most recent highlights of the budget settlement offered by the Scottish Government to Jordanhill School, these included in summary:

- Pay settlements for support and teaching staff
- Funding for 73.3FTE teaching staff (was 70.86FTE)
- £40K for maternity leave and long-term absence
- Extra £250K to support energy costs
- 10% inflation (non-teaching costs)
- A capital grant of £250k to address several electrical and fire safety actions, as well as ongoing digital investment.

Mr Anderson concluded by outlining the need to increase meal prices in the school refectory marginally to address the ongoing surges in food and running costs associated with inflationary rises across this service. Board colleagues approved these inevitable increases of 5p – 10p across primary and secondary which would take effect from 1 May 2023.

	Current price	New price
Primary meal	£1.95	£2.00
Secondary meal	£2.45	£2.55

## Road Crossing

Mr Anderson shared some concerns from parents regarding the absence of a school crossing patrol officer on several occasions due to absences in the team of officers which are not often backfilled due to lack of available personnel. Several parents wish to pursue a pedestrian crossing and request 'School Streets' status which will bring in several traffic controls to the immediate area outside the school.

Mr Anderson has pursued the relevant Glasgow City Council (GCC) senior officers and as yet no positive action has commenced. It was agreed that Mr Hastie would write on behalf of the board to GCC detailing the concerns of parents regarding pupil safety. Members suggested involving the local councillors/MSP may be beneficial too.

## Primary Update

Mr Buchan offered an informative update on activities including a bronze medal at the Scottish Schools Cross Country Championships for P6 and a literacy event in P3 which concluded in 55 Primary 3 authors had their imaginative stories published. These success stories were welcomed by Board colleagues.

Furthermore, Mr Buchan offered an update on the curriculum for internet safety that is taught in primary in technologies and health and well-being topics. He outlined the topics and themes at different ages and stages.

-Cyber Resilience and Internet Safety

Primary 1 Early Level

-Relationships, Sexual Health & Parenthood (RSHP)

behavior and language

passwords and passcodes

Primary 2 Primary 4 First Level

-Digital citizenship

-Cyber Resilience and Internet Safety

-Dangers online

-Advice and reporting concerns

-Relationships, Sexual Health & Parenthood (RSHP)

-Strong passwords

-Permission

Primary 5 Primary 7 Second Level

-Online profiles

-Cyber Resilience and Internet Safety

-Responsible digital citizenship

-Sharing inappropriate images.

-Relationships, Sexual Health & Parenthood (RSHP)

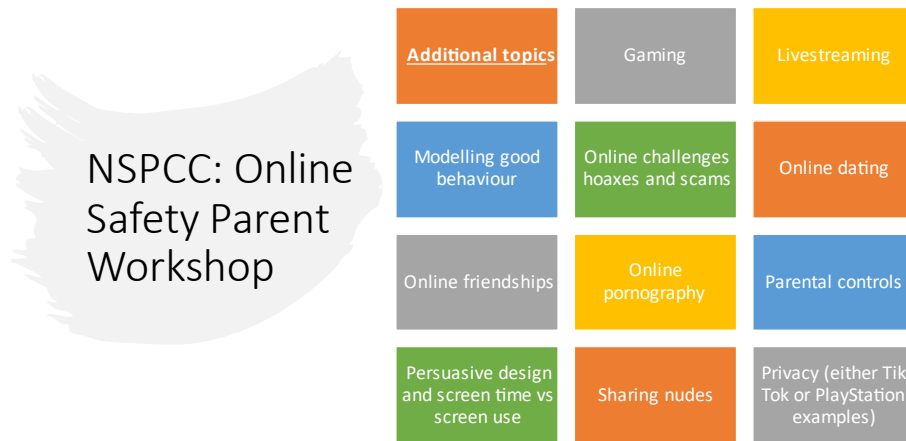
-Reporting concerns.

-Strong passwords.

He shared the different topics available to the school that to support parents in parenting their children and navigating various concerns. He confirmed that the NSPCC offered workshops that parents could access.

The Board shared views and concerns around the exposure of children to many internet areas and welcomed the idea of training. Mr Buchan gained feedback and engaged with Board colleagues seeking out the most desirable and useful topics to be targeted. Further communication to primary

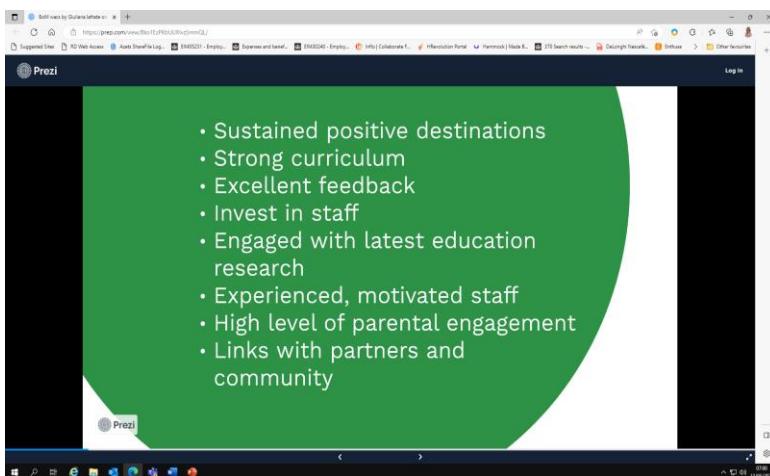
parents on this important area of the curriculum would continue ongoing with navigation to the online workshops follow in due course.

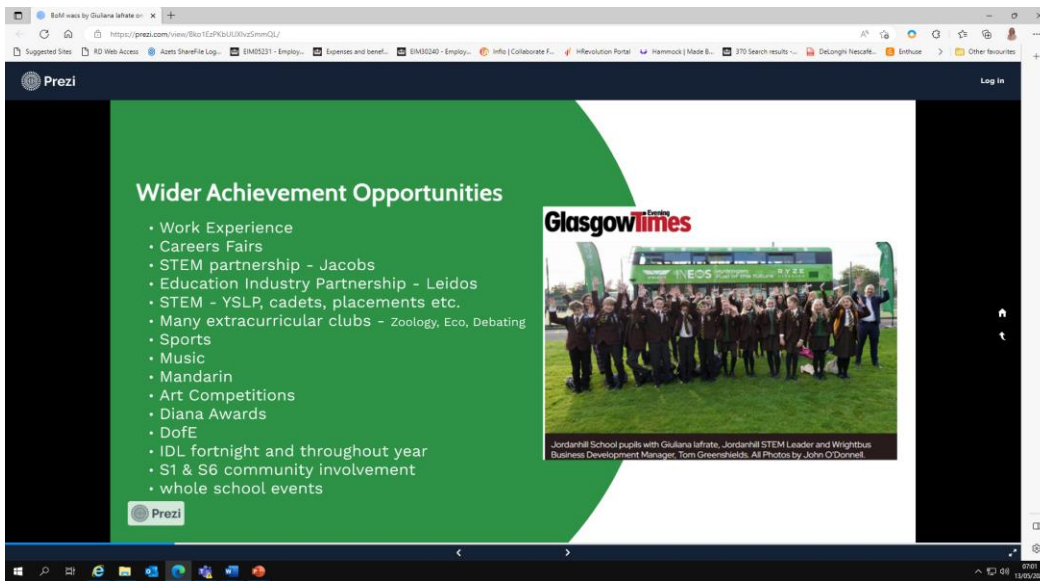


### 51/22/2023 PRESENTATION FROM MRS IFARATE – WIDER ACHIEVEMENT

Mrs lafrate shared an informative presentation on the success and work underway in school to celebrate and advance the wider achievement of all our pupils. She shared: an informative presentation offering an update on academic success; the launch of a new software tool called Unifrog used to log and track progress in this area; the positive results from pupil feedback surveys and how the school has the ability to track quite specifically each individual pupil across a whole range of areas associated with wider achievement and welcomed engagement and comments from Board colleagues during her presentation.

Examples of the work underway and continuing include those listed below:





Board members enjoyed hearing the positive progress already being made in advancing opportunities for the pupils in Jordanhill School and offered their support to Mrs Iafrate.

Mr Hastie thanked Mrs Iafrate for her presentation.

## 52/22/2023 SAFEGUARDING UPDATE

This safeguarding update was presented by Mr Brown, who circulated important advice and guidance documentation from Education Scotland to Board colleagues and he talked to this information contained therein. He shared current processes and procedures and updates to practice.



- Continued focus on attendance, latecoming, homework, presentation in school
- Regular caseload meetings including standing items
- Twice yearly 'team around the child' reviews for all young people with a Child's Plan.
- Wellbeing tracking
- School counsellor & Educational Psychologist
- Glasgow City Council processes (MC57)

## Updates

- National Guidance for Child Protection 2021
- Prevent (anti-radicalisation) training
- Care Experienced Learners and Young Carers supports
- Chronologies
- SCIS Child Protection training for Governors
- Updates to bullying policy

An interesting discussion emerged around the use of the language 'bullying' and he talked to the descriptions offered below.

It is important to distinguish school bullying that per definition has the goal of harming the victim from normal peer conflict that is an inherent part of everyday school life and often promotes social development.<sup>[1]</sup> Unlike normal conflict, bullying is a systematic and repeated abuse committed intentionally by another student who has more power (physical, social, or otherwise).

### Bullying - a definition

There is no legal definition of bullying.

However, it's usually defined as behaviour that is:

- repeated
- intended to hurt someone either physically or emotionally
- often aimed at certain groups, for example because of race, religion, gender or sexual orientation

It takes many forms and can include:

- physical assault
- teasing
- making threats
- name calling
- cyberbullying - bullying via mobile phone or online (for example email, social networks and instant messenger)

Your school should have its own policy to stop bullying.

### Definition of Bullying

In Scotland, bullying is defined as:

*Both behaviour and impact; the impact is on a person's capacity to feel in control of themselves. This is what we term as their sense of 'agency'. Bullying takes place in the context of relationships; it is behaviour that can make people feel hurt, threatened, frightened and left out. This behaviour happens face to face and online. (Respectme, 2015)*

Board colleagues engaged in feedback in response to Mr Brown's presentation and recognised the important aspects of Board duties and legalities which lie in this fundamental area of school life and governance. They offered positive comments on the school's journey here.

Mr Brown and Mr Anderson confirmed that further and new training on child protection and safeguarding was available for Board colleagues in this very important and complex area and this would be investigated and shared shortly. This news was welcomed by Board colleagues who appreciated the expertise offered by Ms Orr and Mr Short, in this area, given their previous experience in education leadership across the local authority sector.

### **53/22/2023 FINANCIAL REVIEW 2022-23**

Miss Grant highlighted the year end finances to 2022-23 as at 31 March. She confirmed that the school was mid-audit with Azets who were on site and were working forensically across all aspects of school finances. So far, the audit process has been smooth, thorough and no concerns have emerged.

Whilst year end finances would be formally presented at the June Board meeting, with the audit partner from Azets in attendance, she confirmed that the school had managed its finances for the financial year and the resulting break-even position (small surplus) at year end was very much welcomed.

Miss Grant praised her colleagues in the finance roles in school, who were new to finance following departure of the school's finance officer in April 2022. Excellent learning and teamwork were evident amongst these colleagues.

### **54/22/2023 BUDGET 2023-24**

This item was covered as part of the rector's oral update in **50/22/2023**.

### **55/22/2023 RISK PLAN**

The rector shared the most up to date risk register and took comments from Board colleagues on the content and ratings applied to each theme. Mr Short offered some specific view and comments regarding some items to be considered for removal from the register (item 4 probationers and item 5 admissions). The Board agreed to the removal of both items which were no longer risks to the school.

Mr Anderson touched on business interruption and its presentation on the risk register. He updated the Board on work that is underway in school with the senior leadership team to review the policy and guidance around business interruption and this would in due course, when complete, be presented to the Board for comments.

The Board thanked Mr Anderson for this update to the risk register.

### **56/22/2023 DATE OF NEXT MEETING: Tuesday 6 June 2023**

**57/22/2023 OTHER BUSINESS**

Members are asked to advise the rector/convenor of any additional business in advance of meeting.

Convenor \_\_\_\_\_ Date \_\_\_\_\_