

JORDANHILL SCHOOL

MINUTES OF THE BOARD OF MANAGERS MEETING held on Tuesday 24 October 2023 in the school conference room.

PRESENT

Mr Russell Davidson
Mr Kenny Hastie
Mrs Deborah Hughes
Mrs Giuliana Iafrate
Mr Kelvin Scobie
Mr Graham Short
Mr Andrew Tinkler

ATTENDING

Mr John Anderson
Mr Dougie Brown
Mr Richard Buchan
Miss Wendy Grant

The rector chaired the meeting until the convenor was appointed.

1/23/2024 WELCOME, APOLOGIES AND CONFLICTS OF INTERESTS

Mr Anderson welcomed everyone. Ms Margaret Orr, Mr Anthony Daye, Mrs Emma Miller, Mrs Heather Hamilton, and Mr Ewen White offered apologies. There were no conflicts of interest.

2/23/2024 BOARD INFORMATION AND WELCOME TO NEW MEMBERS

Kenny Hastie was nominated by Deborah Hughes and seconded by Andrew Tinkler and appointed as **convenor**. Mr Hastie took over as chair of the meeting.

- **Vice-convenor:** Deborah Hughes was nominated by Kenny Hastie and seconded by Russell Davidson.
- **Treasurer:** Emma Miller was nominated by Andrew Tinkler and seconded by Kenny Hastie.
- **Educational Amenities Trustees:** Andrew Tinkler was nominated by Kenny Hastie and seconded by Deborah Hughes. Ewen White was nominated by Russell Davidson and seconded by Kenny Hastie.

Absent parent members supported the nominations and appointments.

Mr Hastie extended his thanks to everyone and welcomed once more the new board team.

3/23/2024 PREVIOUS MEETING

The minutes from the board meeting on 22 August 2023 were approved. The work plan was noted, and future themes highlighted. The action grid was discussed and outstanding items highlighted.

4/23/2024 MATTERS ARISING

No matters were arising.

5/23/2024 RECTOR AND CONVENOR UPDATE

Primary

Mr Buchan offered an update on recent Primary events and current priorities. He commented on the very successful PTA family night in September, the Primary Open Evening in September, and the recent engaging parents P5 – The Romans event which was warmly received by all those attending and participating.

Mr Buchan announced the names of the 8 house captains and updated colleagues on the board of the new point system in primary where house points will award where school values can be demonstrated by our pupils. In term two the value is 'perseverance'.

He described some of the fantastic lunch clubs on offer to the children including tennis, BBC 500 words, games club and digital leaders. Finally, he offered thanks for the generous contributions made by parents to Lodging House Mission for their harvest appeal.

AGM and Parent Conference

Mr Anderson shared commentary on the recent AGM and parent conference, the comments received via post event surveying were positive from parents and the board endorsed what they felt was a very successful event. Some suggestions were offered to tweak the event which will be considered and a similar repeat of the format will take place next year.

Estates

Miss Grant gave an update on some current operational items affecting the school estate. She described the overhaul of school drains during the summer, an exercise to replace the technical and science buildings' gas plant, and some improvements needed to the south campus classroom lighting and ventilation. These reactive works tally over £100,000 plus VAT.

She then confirmed that general condition survey of the estate was still in progress. The surveying was completed and it remained for the reports to be signed off and finalised in the next month or two. She confirmed she would be clearer on the timelines at the next board meeting in November.

Finally, Miss Grant confirmed that the school was being externally assessed for fire risk (annual event) on Wednesday 25 October.

Chamberlain Rd

Mr Anderson offered a brief update to board members on the communications and meetings, attended by local councillors, Mr Hastie, Mr Tinkler, and himself over the last month on the possible future development of Chamberlain Road. This exercise was one of consultation to listen to the view of the school and residents on any future change. While supporting the upgrade on Chamberlain road as they would improve pupil safety going to and fro' school, Mr Anderson asked the consultation group to note school concerns about lack of parking for buses and staff.

A further meeting with road safety representatives was pending. Mr Anderson agreed to keep the board updated on any future developments.

Playground and Development Update

Mr Anderson offered a positive commentary on the statistics associated with 'Striving Higher'.

Year	Number of regular donors
2020	130
2021	151
2022	126
2023	159

He advised the board that the Director of Development Jill Robinson would attend the November meeting to give a full update on the progress on the playground. He confirmed the school had launched its Giving Tree and this is expected to lead to a strong source of income for the playground.



Several other items are in progress to support the playground appeal and include Challenge 24, liaison with former pupils, visits to local businesses from the primary pupils who are playground ambassadors and the submission of several applications for funding. More content will be released in the playground newsletter which will be issued soon.

Mr Anderson confirmed that Jordanhill School had been chosen to work with the Play Institute for research purposes and this project is being supported strongly by Komplan the provider of the equipment and will result in some discounting or contribution towards the costs of the playground project.

Board colleagues discussed and offered suggestions on approaches to further fundraising initiatives and ideas to continue to grow the donations to the project.

More information and discussion will take place at the November board meeting.

Glasgow Academy – Lower Windyedge

Mr Anderson shared marketing information provided by Glasgow Academy about a new proposal to develop their sports facilities. The information called 'Project Anniesland' from the Academy released is [here](#) and a consultation is being held on 26 October.

A further confidential item was discussed.

6/23/2024 INSIGHT DATA

Mr Anderson shared the school's examination results and the Insight data (the national benchmarking tool) and confirmed that Jordanhill School continued to perform ahead of its virtual comparator schools. Mr Anderson celebrated the positive results while noting the need for the school to maintain an ambitious agenda to ensure that pupils continued to secure excellent exam grades which help them secure future destinations.

7/23/2024 RISK PLAN

The bi-annual review of Jordanhill School's risk plan was discussed. Some items were approved for removal and others highlighted as changing risk level. The board were content with the items discussed and the other all plan to mitigate those risks listed.

8/23/2024 SCHOOL IMPROVEMENT PLAN (SIP) 2023 EVALUATION

Mr Anderson offered a narrative against each RAG (red, amber, green) rated action. The current work in progress to deliver the SIP was well underway and the board were content with progress and with the items on-going for 2024. Mr Short offered commentary about longer term planning which the board agreed would be helpful.

9/23/2024 BUDGET AND FINANCE UPDATE

Miss Grant highlighted an overview of school finances to end of September 2023. The financial year showed income and expenditure streams generally on target to the end of Q2. She expressed some concerns in the dip in letting income from the school's sports centre which is behind pre-Covid levels and the costs associated with reactive works and costs expressed in her update of the school estate (5/23/2024). The finance team will continue to be diligent regarding spending and the management of the budget.

A meeting with the Scottish Government will take place on 6 November and all finances for 2023/24, 2024/25 will be discussed and the board will receive an update at the next meeting in November.

10/22/2023 DATE OF NEXT MEETING: Tuesday 21 November 2023

11/23/2024 OTHER BUSINESS

Members are asked to advise the rector/convenor of any additional business in advance of meeting.

Convenor _____ Date _____