



Primary Teacher 1.0 FTE (Full Time, Permanent) Person Specification & Remit

An exciting opportunity has arisen for us to recruit a full-time Primary teacher to our thriving and ambitious Primary department.

Deadline for applications: Monday 11 March, 9am

School visit, Interview and Lesson: Week beginning Monday 18 March

Start date: Monday 12 August 2024

Jordanhill School

Jordanhill School is unique in Scottish education in being the only Grant Aided mainstream school funded directly by the Scottish Government. We are a community comprehensive school and our success is founded on placing our pupils and staff at the heart of everything we do. The school is renowned for its academic excellence and thriving programmes in sport, music and co-curricular activities. The Primary department receives generous support from the PTA and the school's Educational Amenities Trust allowing it to offer an exciting range of enrichment activities.



The Primary has a role of 462 organised into 16 classes. P1-2 classes have 22 children in each and the rest of the school has 33 pupils per class.

We offer a wonderful learning environment, excellent resources, and a commitment to help every child achieve to the very best of their abilities. As an all-through school, we take advantage of our close links with colleagues in the Secondary department to allow our pupils to experience Secondary input, especially in upper Primary. Both Primary and Secondary staff work together on whole school activities. We also work closely with our colleagues in Glasgow City schools on professional learning activities, including assessment and moderation.



The Primary department is led by the Primary Headteacher supported by the Primary Depute Head Teacher and two Principal Teachers. The Primary senior leaders work in close partnership with Jordanhill School's Rector and Depute Rector as part of the Senior Leadership Team.

Further information about the school can be found on our web site:

- [Prospectus](#)
- [School Improvement](#)
- [History](#)
- [Jordanhill Journal](#)



Person Specification

The successful applicant will be expected to:

- ◆ Demonstrate a sound knowledge of CfE and an ability to plan the learning and teaching experiences for every child.
- ◆ Have a sound understanding of the importance of assessment as an integral part of the planning evaluation and moderation cycle.
- ◆ Engage in departmental development work in relation to Curriculum for Excellence and the School Improvement Plan Priorities.
- ◆ Show a profound interest in their own professional development
- ◆ Show a commitment to extend the use of ICT in the delivery of courses and in carrying out related administrative tasks, as required. Participation in training events organised by the school is essential.

Applicants should be confident of their ability to work with very able pupils and to respond to the needs of the full range of abilities found in a non-selective environment.

Applicants require to be registered with GTC Scotland and appointment is subject to a satisfactory PVG check. An extract from the Conditions of Service of Teachers is appended for information.

Salary

Teachers at Jordanhill School are paid on the national scales (SNCT).

As of 1st April 2011 the School no longer recognises the Chartered Teacher status of new members of the teaching staff for salary purposes.

Teacher - Primary

Subject to the policies of the school, the post holder shall perform such tasks, as the Rector shall direct having reasonable regard to overall workload related to the following:

- ◆ Teaching assigned classes together with associated preparation and correction
- ◆ Developing the school curriculum
- ◆ Assessing, recording and reporting on the work of pupils
- ◆ Preparing pupils for assessments and assisting with their administration
- ◆ Providing advice and guidance to pupils on issues related to their education
- ◆ Working in partnership with parents, support staff and other professionals
- ◆ Undertaking appropriate and agreed continuing professional development
- ◆ Participating in issues relating to school planning, raising achievement and individual review
- ◆ Promoting and safeguarding the health, welfare and safety of pupils including supervising pupils in the grounds, dining/recreation areas or at school events during the school day
- ◆ Contributing towards good order and the wider needs of the school including supervising pupils at collective activities (See below).

Professional Learning

All teachers in permanent posts will have met the *Standards for Registration (GTCS 2021)* and are expected to perform to the standards exemplified therein.

All teachers must meet the requirements for Professional Update established by GTCS. Professional learning needs will be assessed against the revised GTCS Standards and the development needs of the school. As teachers progress through the salary scale they will be expected to evaluate their professional skills against the *Standard for Career-Long Professional Learning (2021)*.

<http://www.gtcs.org.uk/standards/standards.aspx>

Jordanhill School offers unparalleled opportunities for professional learning for both permanent and temporary staff.

COLLECTIVE ACTIVITIES

The teacher working week consists of a number of elements

- ◆ Maximum class contact time (including any class cover)
- ◆ Personal preparation and correction
- ◆ Management time (where appropriate)
- ◆ Collective time (the balance of time remaining)

Collective activities take place within this last element. All teachers in Jordanhill School have a substantial amount of collective time, not least because maximum class contact time is below national norms.

In utilising collective time, the school will seek to provide a minimum of direction and will operate on the basis of trust, mutual support and the promotion of teacher professionalism. We recognise that the contribution of many staff extends beyond their contractual obligations and that we will continue to rely on that commitment to maintain the quality of pupil experience.

Collective activities can be divided broadly into two sets

Staff Focused	Pupil Focused
Curriculum, Communications & Planning	Out of School Hours Learning (OSHL)
<ul style="list-style-type: none"> ◆ Additional preparation and correction ◆ Preparation of reports, records etc. ◆ Meetings: staff, planning, department etc. ◆ Professional review and development and CPD ◆ Curriculum development ◆ Parents' meetings ◆ Board and PTA activities ◆ Trade union meetings 	<ul style="list-style-type: none"> ◆ Supported study ◆ Music ◆ Sport ◆ Extended trips ◆ Additional supervised pupil activities e.g. clubs, dances

Both sets of activities are prominent in the school calendar, which is constructed to ensure an appropriate balance of demands during the year.

Due to the nature of their posts, some teachers make a large contribution to OSHL activities. Such specific contractual requirements are addressed within their job descriptions.

The contribution of other teachers also forms part of their job description

- Contributing towards good order and the wider needs of the school including supervising pupils at collective activities.

By sharing tasks we ensure that no individual is overburdened and strengthen our common sense of purpose.